



# **Richmond Avenue School Family and Student Handbook 2023-2024**

**Shontai Nicholson, Principal  
Shanna London, Vice Principal**

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### **Central Administration**

Dr. La'Quetta Small, Superintendent of Schools  
Dr. LaKecia Hyman, Assistant Superintendent of Curriculum and Instruction  
Mr. Michael Bird, Director of Assessments and Special Projects  
Ms. Shelley Williams, Director of Elementary Education  
Mr. Donald Harris, Director of Secondary Education  
Mrs. Tracy-Marie Moody, Director of Student Services  
Ms. Diane Saunders, Director of Human Resources  
Mr. Chris Ford, Jr., Director of Athletics

### **Board of Education**

Mr. Shay Steele, President  
Mr. Walter Johnson, Vice President  
Ms. Patricia Bailey  
Ms. Hollisha Bridgers  
Mrs. Ruth Byard  
Mr. Subrata Chowdhury  
Mr. Torres Mayfield  
Mr. KaShawn McKinley  
Mr. MD (Muhammad) Saddik  
Mrs. Tracy Riley, Counsel for the Board of Education  
Mrs. Angie Brown, Board Secretary



### **Mission Statement**

Our mission at Richmond Avenue School is to promote the development of students academically, physically, and emotionally by providing a diverse and positive learning environment that encourages respect and good citizenship while striving towards excellence!

### **Vision Statement**

We envision and bring to life a community that is committed to educational excellence by providing a safe, student-centered environment that promotes independent thinking, self-discipline, and the development of lifelong learners.

### **Our Collective Commitments**

- We are committed to creating a culture that is trusting, nurturing, and safe by supporting the social emotional well-being of our students, teachers, parents, and community members.
- We are committed to data-driven decision making that fosters consistency and accountability towards each student's success.
- We are committed to high expectations for learning, behavior and citizenship.
- We are committed to the delivery of a meaningful, relevant, and differentiated curriculum that prepares students for College and Career Readiness.
- We are committed to effective communication regarding student achievement (growth).

## **A MESSAGE FROM...**

***Shontai Nicholson, Principal***  
***Shanna London, Vice Principal***

Welcome to the Richmond Avenue Elementary School family! As we embark on this new school year, we extend a heartfelt welcome to all our families. We hope you had a restful and enjoyable summer break. We firmly believe that families play a crucial role in our school community and encourage your active participation.

We invite you to engage in various opportunities such as classroom activities, school and district-wide committees, our supportive Parent Advisory Committee (PAC), and the numerous exciting events scheduled throughout the school year at Richmond Avenue.

Our overarching goal as a district and school is to provide each student with enriching learning experiences that foster academic, social, emotional, and global development, equipping them for success in our dynamic world. We recognize the unique potential of every student and emphasize the importance of cooperation and communication between families and school staff.

A strong partnership among parents, staff, and administration is fundamental in creating a conducive learning environment for every child in our school. Effective communication serves as the cornerstone of this partnership, and we encourage both you and your child to share your ideas and thoughts with us openly.

This handbook serves as a comprehensive guide, outlining essential information, procedures, dates, and guidelines. Through collaborative efforts among families, faculty, and administration, we are committed to providing meaningful and successful experiences for all Richmond Avenue School students.

We eagerly anticipate the opportunity to work alongside you and anticipate a rewarding school year ahead for all our students.

*Ms. Nicholson and Ms. London*



## 2023-2024 Staff

<b>Principal</b>	Shontai Nicholson	
<b>Assistant Principal</b>	Shanna London	
<b>Secretaries</b>	Sharon Bing LeTanya Mattox	
<b>Nurse</b>	Lauren DeMarco	
<b>Guidance</b>	Ryan Mulholland	
<b>Pre-K. Team</b>	Miranda Gray Tiffany Chowdhury Regina Farias	Danielle Naoum Sarah Murphy
<b>Kindergarten Team</b>	Karol Ball Katie DeMarco Lindsey Tyson	
<b>First Grade Team</b>	Justin Goods Jennifer Stablini Theresa Welsh	
<b>Second Grade Team</b>	Shawna King Katherine Rush John White	
<b>Third Grade Team</b>	Christine Brown Kristy Horas	Jacquelyn Lee Kristina Bennett
<b>Fourth Grade Team</b>	Kiley Gelston Pamela Cappelutti	Kristy Horas Ashleigh Upton
<b>Fifth Grade Team</b>	Michelle Gardner Peter Fabian	Junior Mejia Yolanda Smith
<b>Sixth Grade Team</b>	Robert Rauzzino Letitia Jones-Johnson Fernand Marrero-Guido	
<b>Seventh Grade Team</b>	Anthony Zappia Niambi McNeal	Shane Nugent Suzanne Stinson
<b>Eighth Grade Team</b>	Gianna Giacinto Allison Clark	Penelope Kelly Kenyetta Pierre
<b>Special Education</b>	Sandy Campana MaryBeth Henain	Kimberly Jacoby Hugo Llerena, Jr.

<b>Literacy Coach</b>	Daniel Keck	
<b>SEL Coach</b>	Melissa Luna	
<b>ESL</b>	Nabid Chowdhury J-Lynn McEntee Anthony Zarych	Michael Ott Jennifer Vaughan Wilma Stonkute
<b>GT</b>	Patricia DiNoto	
<b>BSI</b>	Sarah Mammucari Patricia Keeper Jennifer D'Arrigo	Megan Goughan Perna A. Brigid Hughes Lynn Massari
<b>Speech</b>	Kathryn McNamara	
<b>Child Study Team</b>	Brandy Sheridan	
<b>Social Worker</b>	Gabrielle Wilson	
<b>Specialists</b>	Cornelius Brown- Health Ron Buckbee- Media Janine Krizauskas- P.E.	Edith Leon-Loyola- World Language Teresa Minnix- Music
<b>Instrumentalists</b>	William Andrews	Rose Bart
<b>Paraprofessionals</b>	Leslie Allen Cassandra Aponte Dilruba Bilkish	Thieta Furtado-Flanagan Carla Stanley Luz Vellon
<b>Security Officers</b>	Juan Garcia Doniell Moody Jessie White	
<b>Custodial Foreperson</b>	Kevin Young	
<b>Custodial Staff</b>	Katherine Bailey Ricardo Saavedra Freddie Mercedes	Aida Ruiz Harry Tracy
<b>Maintenance</b>	Mikee Gutierrez	

## Academic Goals

### New Jersey Student Learning Standards (NJSLS)

The New Jersey Student Learning Standards established what students should learn in mathematics and English Language Arts from kindergarten through high school. Local school districts choose the materials detailed plans for day-to-day teaching that best help all students meet the standards.



#### **CRITICAL THINKING SKILLS**

Students focus on problem solving, not rote memorization



#### **COLLABORATIVE WORK**

Standards encourage collaboration across subjects and are technology-rich



#### **REAL WORLD CONCEPTS**

English integrates more non-fiction, while math pushes a deeper understanding of how to apply core concepts



#### **NEW IDEAS**

Children build on what they've learned in the previous grade, from K through 12



#### **FUTURE SUCCESS**

Students are better prepared for the ACT and SAT, which are being updated to align with the standards



#### **SET EXPECTATIONS**

Kids don't have to play catch up when moving between school districts or states

### English Language Arts

Students in Grades Kindergarten through Second will adhere to the following Language and Literacy Framework for Literature and the Content Areas:

- ✓ Language/Word Study
  - Interactive Read Aloud
  - Language and Word Play
  - Interactive Writing
  - Modeled/Shared Reading
  - Modeled/Shared Writing
  - Handwriting
  - Letter/Word Study
  
- ✓ Reading Workshop
  - Guided Reading
  - Independent Reading
  
- ✓ Writing Workshop
  - Independent Writing
  - Guided Writing
  - Interactive Writing (small group)



Students in grades third through eighth will adhere to the following Language and Literacy Framework for Literature and the Content Areas:

- ✓ Language/ Word Study
  - Interactive Read Aloud
  - Current Events
  - Modeled/Shared Reading
  - Modeled/ Shared Writing
  - Interactive Edit
  - Interactive Vocabulary
  - Reader's Theatre/ Process Drama
  - Handwriting
  - Test Reading and Writing
  - Choral Reading
  - Poetry Sharing/ Response
  - Word Study
  
- ✓ Reading Workshop
  - Independent Reading
  - Guided Reading
  - Literature Study
  
- ✓ Writing Workshop
  - Independent Writing
  - Guided Writing
  - Investigations

### **Mathematics**

Our primary goal is to increase academic achievement in mathematics by implementing standards-based instruction in the classrooms while adhering to and addressing the following New Jersey Standards for Mathematics:

- ✓ Number and Numerical Operations
  - Number Sense
  - Numerical Operations
  - Estimation
  - Geometry and Geometric Properties
  - Transforming Shapes
  - Coordinate Geometry
  - Measuring Geometric Objects

- ✓ Patterns and Algebra
  - Patterns and Relationships
  - Functions
  - Modeling
  - Procedures
  
- ✓ Data Analysis, Probability, and Discrete Mathematics
  - Data Analysis (Statistics)
  - Probability
  - Discrete Mathematics- Systematic Listing and Counting
  - Discrete Mathematics- Vertex-Edge Graphs and Algorithms
  
- ✓ Mathematical Processes
  - Problem Solving
  - Communication
  - Connections
  - Reasoning
  - Representations
  - Technology

Students will solve open-ended questions, memorize and understand the concepts of basic mathematical facts, use hands-on problem solving strategies and find solutions using a multitude of mathematical strategies.

### **Atlantic City Board of Education Meetings**

- Monthly meeting held at 1300 Atlantic Avenue, 6<sup>th</sup> Floor
- Parents invited and encouraged to attend

### **Conferences**

- Report card/pupil progress conferences are scheduled twice a year, November/December and April
- Parents may request an additional conference to speak with a teacher, administrator, or school nurse
  - These additional conferences can either be in-person or by telephone
  - Must be prearranged and can only occur when the teacher is not instructing

### **Student Dress Code**

All students must adhere to District Policy 5511.1 requiring all students in grades Pre-K through eight to wear uniforms. The uniform consists of the following:

- Boys may wear:
  - Solid dark navy blue khaki pants with a solid white shirt polo-style button down shirt
  - Solid tan khaki pants with a solid dark navy blue polo-style or button down shirt.
- Girls may wear:
  - Solid dark navy blue or tan khaki pants or skirts with a solid white shirt.
- Boys and girls may wear:
  - Solid dark navy or solid white sweaters.

The following will occur to students who fail to comply with this dress code regulation:

1<sup>st</sup> Offense

- Parent notification
- Change

2<sup>nd</sup> Offense

- Parent notification
- Change and Administrative Warning

Students for whom the uniform possesses an economic hardship shall apply to the Board for assistance in acquiring uniforms. All hardship requests shall be reviewed by the Atlantic City Board of Education’s legal counsel.

**Emergency Contact Information**

Please ensure that the Emergency Contact Information Form is completed and promptly returned to the school. It's vital that the form is fully filled out. If there are any changes to telephone numbers or responsible parties' names, please notify the Main Office immediately.

**Time Schedule**

<b>Regular Session</b>	8:15 AM - 2:45 PM
<b>Early Dismissal</b>	8:15 AM -12:45 PM
<b>Delayed Openings</b>	10:15 AM -2:45 PM

**Student Late Pick-Ups**

We kindly ask parents to be prompt in picking up students at dismissal. For any late pick-ups, parents are required to sign a Late Student Pick-Up book:

1. The first late pick-up will prompt a reminder of the student dismissal time.
2. Additional late pick-ups will be reported to administration and documented in the Late Book.
3. Continued late pick-ups will necessitate a meeting with administration.



## **Illness**

If your child is unwell before the start of the school day, it's important to keep them at home. For the well-being of all students and staff, any student who has experienced vomiting or a fever must be symptom-free for 24 hours before returning to school.

During the school day, our dedicated school nurse is available to care for any students who become ill. However, if necessary, the nurse or administration may contact parents to arrange for the pickup of a sick child.

When your child is absent due to illness or a medical appointment, please provide doctor or dentist notes. While a note doesn't excuse the absence, it serves as documentation for our records.

For routine wellness visits, we recommend scheduling them on days when school is not in session whenever possible. This helps minimize disruptions to your child's education.

## **Messaging**

We use a telephone messaging service called ***Blackboard Connect***. It allows us to send personalized voice messages to your phone number on file. ***Blackboard Connect*** messages announce:

- Open House date
- Inclement weather
- School Closings
- Early Dismissals
- Absent Notifications

- Emergency Closings
- PAC Meetings
- School-wide Events
- Safety Drills

Additionally, your child's teacher will utilize Class Dojo for communicating important information. Both platforms require a valid telephone number for access. Therefore, it's crucial that we have your current telephone numbers on file. Please notify the Main Office of any changes to your contact information promptly.

### **Lateness and Absences**

We encourage parents to prioritize ensuring their children arrive at school on time. Multiple late arrivals or absences can significantly impact students' academic performance, potentially setting them back by at least a year compared to their peers. Chronic absenteeism, defined as missing 18 or more days of school, directly affects student achievement, as highlighted in a report by Attendance Works.

For any student absences, whether due to illness or other reasons, it is essential to provide a note from a doctor or parent to the Main Office explaining the absence. Students who arrive after 8:25 a.m. should promptly report to Security to obtain a late pass before heading to class.

In cases where a child accumulates several absences or late arrivals, parents are required to attend a conference to discuss strategies for improving attendance and addressing any underlying issues.

### **Messaging Students**

We encourage parents to provide children with necessary directions and information before they leave home. Please note that the Main Office cannot accommodate personal phone calls throughout the day for individual student messages. Handling such messages can disrupt operations and consume valuable time. However, in case of emergencies, we do accept calls to the Main Office, and every effort will be made to assist you promptly.

During school hours, students are unable to use their cell phones for calls. If necessary, students may request to use the phone in the Main Office to contact their parents. If a student falls ill while at school, they should request to see the nurse. Teachers do not impede students from accessing the nurse once requested. Following the nurse's assessment, if deemed necessary, the nurse will contact parents. We kindly ask parents to discourage their child from directly calling them if feeling unwell and they haven't seen the nurse yet.

## **School Breakfast and Lunch**

Breakfast is provided in classrooms daily from 8:15 to 8:25 AM, free of charge. However, lunch costs vary depending on the economic status of the family: some students receive free lunch, others pay a reduced rate, and others pay the full amount. Students also have the option to bring their own lunch to school in the morning. We kindly request that parents refrain from sending candy, soda, or any food of minimal nutritional value with their child for lunch.

## **Staying Inside for Recess**

A parent's request for a student to remain indoors during recess due to health reasons will be accommodated for one day only. If a student requires continuous indoor recess for more than one day due to medical necessity, a doctor's note specifying the reason and duration is required.

## **Personal Belongings/Cellular Phones**

Richmond Avenue School is not responsible for lost or stolen items. Therefore, students bring these items to school at their own risk:

- Mark your child's belongings with their name.
- It is important that you do not permit your child to bring valuables to school or bring large sums of money.

If a parent feels a child must have a cellular phone, then the child must keep the cell phone turned off during the school day. To prevent disruptions during instructional time, students with cell phones must do the following:

- Girls must store cell phones in a purse/book bag/locker
- Boys must store cell phones in a book bag/locker
- Cell phones that are visible or heard will be confiscated:
  - The first violation will result in a verbal warning by the teacher with the student told to put the phone away
  - The second violation will result in the administration receiving the phone. After a verbal warning, the student will receive the phone back at the end of the school day
  - The third violation will result in administration receiving the phone, and a conference scheduled with a parent. At the conclusion of the conference, the parent will receive the phone.
- Any student refusing to surrender their phone will receive an automatic suspension from school

- At no time can students use a phone to video or record any other students, school activities, or staff members while at school.

### **Lost and Found Articles**

If a student has misplaced a clothing item, the school has a Lost and Found table containing found items. It is important to label coats, sweaters, hats, etc., with the child's name.

### **Parent Advisory Committee**

We strongly encourage all parents to take an active role in the school community by being a member of the Parent Advisory Committee. Organization of our P.A.C. will take place at the first scheduled parent meeting. Quarterly meetings will take place thereafter.

### **School Visitors**

In order to maintain a safe and secure learning environment for everyone the following rules apply:

- Visitors may only gain access after being buzzed in by security
- Once given permission to enter, visitors are to remain in the first floor vestibule area
- Be aware that visitors may be asked to show identification
- **Visitors will not be given** access to the rest of the building **unless** the visit was pre approved by administration

### **School Security Drills**

To ensure students and staff are prepared in the event of an actual emergency, the school routinely conducts fire and safety drills. On the day of a Safety Drill, you will receive a written notice, and an automated phone message, at the conclusion of the day.

### **Student Conduct**

- No fighting inside and outside school grounds.
- No profanity permitted in school or on the playground.
- No show of disrespect permitted against teachers and other adults in the building.
- Students cannot leave school grounds during the school day without an adult that has received proper authorization from the Main Office. Adults must sign a student out with Security.

- No toys or other electronic devices allowed. The school is not responsible for lost or stolen items.
- Students are to arrive prepared for class. Class rules and routines followed.
- No gum, candy, food and or soft drink permitted inside classrooms. Only refillable plastic water bottles are allowed.
- Students may not leave their classrooms without a teacher's permission:
  - Teacher will give a hall pass and after receiving permission, students must go directly to the designated area and then return to class.
  - Running and or playing is not allowed in the hallways and bathrooms.
- Students will not litter inside or outside of the building.
- Students not permitted into the school building **before** 8:15 a.m., unless enrolled in a Morning Enrichment Program/Before Care Program.
- Students should follow Richmond Avenue School's Stingray Golden Rule:

*In a world where you can be anything...BE KIND*

### Homework Guidelines



Homework plays a crucial role in your child's school experience. It provides valuable review and reinforces the lessons learned in class. Additionally, homework helps your child develop essential work and study habits that will benefit them throughout their academic journey.

To support your child in completing homework assignments, here are some friendly suggestions to help establish effective routines:

1. Set up a designated homework area: Create a comfortable and quiet space where your child can focus and concentrate on their assignments.
2. Establish a consistent schedule: Encourage your child to set aside dedicated time each day for homework, ideally at the same time and place to help build a routine.
3. Break tasks into manageable chunks: Help your child break down larger assignments into smaller, more manageable tasks to prevent feeling overwhelmed.
4. Provide guidance and support: Be available to answer questions and offer assistance when needed, but also encourage independence by allowing your child to attempt tasks on their own first.
5. Encourage breaks and relaxation: Remind your child to take short breaks during study sessions to recharge and avoid burnout. Encouraging physical activity and relaxation can help maintain balance.
6. Praise effort and progress: Acknowledge your child's hard work and perseverance, regardless of the outcome. Positive reinforcement can boost confidence and motivation.





# ATLANTIC CITY PUBLIC SCHOOLS

## DISTRICT CALENDAR 2023-2024

<b>Students - 180 days/Teachers - 184 days</b>
<b>September 2023</b>
4 - Labor Day (No school)
5&6 - Teachers Return (PD) (No school for students)
7&8 - Students Return (½ day for students)
22 - Professional Day (½ day for students)
25 - Yom Kippur (No school)
<b>October 2023</b>
9 - Columbus Day (No school)
20 - Professional Day (½ day for students)
<b>November 2023</b>
9 & 10 -NJEA Convention (No school)
13 - Observance of Veterans Day (No school)
22 - Thanksgiving Recess begins (½ day staff & students)
23 & 24 -Thanksgiving Recess (No school)
<b>December 2023</b>
4, 5 & 6 - Conferences (½ day for students)
15 - Professional Day (½ day for students)
22 - Winter Recess Begins (½ day staff and students)
25-31 - Winter Recess (No school)
<b>January 2024</b>
1 - Winter Recess (No school)
2 - Return to School (Winter Recess ends)
15 - Dr. MLK, Jr. Day (No school)
19 - Professional Day (½ day for students)
<b>February 2024</b>
16 - Professional Day (½ day for students)
19 - Presidents' Day (No school)
<b>March 2024</b>
22 - Professional Day (PD) (No school for students)
28 - Spring Recess begins (½ day staff and students)
29 - Spring Recess (No school)
<b>April 2024</b>
1-8 - Spring Recess (No school)
9 - Eid-al-Fitr (No school)
22, 23 & 24 - Conferences (½ day for students)
27- Snow Make-up Day (½ day - as needed)
<b>May 2024</b>
27 - Memorial Day Observance (No school)
<b>June 2024</b>
6 - Professional Day (PD) (No school for students)
17-20 - ½ day for students
19 - Juneteenth (No school)
21 - Last Day of School (½ students)
24 - Snow Make-up Day (½ day - as needed)

<b>SEPTEMBER 2023 - (16 days) 18</b>						<b>FEBRUARY 2024 - (20 days) 20</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
				1					1	2	
4	5-PD	6-PD	7*	8*		5	6	7	8	9	
11	12	13	14	15		12	13	14	15	16*	
18	19	20	21	22*		19	20	21	22	23	
25	26	27	28	29		26	27	28	29		
<b>OCTOBER 2023 - (21 days) 21</b>						<b>MARCH 2024 - (19 days) 20</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
2	3	4	5	6						1	
9	10	11	12	13		4	5	6	7	8	
16	17	18	19	20*		11	12	13	14	15	
23	24	25	26	27		18	19	20	21	22-PD	
30	31					25	26	27	½	29	
<b>NOVEMBER 2023 - (17 days) 17</b>						<b>APRIL 2024 - (15 days) 15</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
		1	2	3		1	2	3	4	5	
6	7	8	9	10		8	9	10	11	12	
13	14	15	16	17		15	16	17	18	19	
20	21	½	23	24		22**	23**	24**	25	26	27
27	28	29	30			29	30				
<b>DECEMBER 2023 - (16 days) 16</b>						<b>MAY 2024 - (22 days) 22</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
				1				1	2	3	
4**	5**	6**	7	8		6	7	8	9	10	
11	12	13	14	15*		13	14	15	16	17	
18	19	20	21	½		20	21	22	23	24	
25	26	27	28	29		27	28	29	30	31	
<b>JANUARY 2024- (21 days) 21</b>						<b>JUNE 2024 - (13 days) 14</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
1	2	3	4	5		3	4	5	6-PD	7	
8	9	10	11	12		10	11	12	13	14	
15	16	17	18	19*		17*	18*	19	20*	21*	
22	23	24	25	26		24					
29	30	31									
<b>KEY</b>											
½	½ day for staff and students										
*	½ day for students (12:15 ACHS) / (12:45 Elementary) - Staff ½ PD day										
PD	No school for students- Full day professional development for staff										
**	½ day for students - Parent-Teacher Conferences										
	No school for staff and students										
	End of Marking Period										
	Snow make-up days (½ day - as needed)										

THIS CALENDAR IS SUBJECT TO CHANGE SHOULD IT BECOME NECESSARY DUE TO THE AGREED CONTRACT AND/OR EMERGENCIES. THE SCHOOL YEAR WILL BE EXTENDED AS MAY BE NEEDED TO BE IN COMPLIANCE WITH STATE LAWS  
 \* Disclaimer: New Jersey Department of Education has made every attempt to ensure the accuracy of the dates. The information has been verified using various sources and some dates may vary due to the Lunar, Gregorian and Julian calendars. Board approved 6/20/2023



# ATLANTIC CITY PUBLIC SCHOOLS DISTRICT CALENDAR 2023-2024

## Elementary Grading Procedures

	1st Marking Period	2nd Marking Period	3rd Marking Period	4th Marking Period
<b>Length of Marking Period</b>	50 days 9/7-11/22	41 days 11/27-1/31	40 days 2/1-4/10	49 days 4/11-6/21
Class Rosters Emailed to Schools	9/26/2023	NA	NA	NA
Corrections Emailed to Secretary	10/2/2023	NA	NA	NA
<b>Interim Report Cards</b>	<b>10/16/2023</b>	<b>1/4/2024</b>	<b>2/29/2024</b>	<b>5/14/2024</b>
Teachers Review Class Rosters in PowerSchool	10/30/2023	1/10/2024	3/8/2024	5/21/2024
Submit Corrected Class Rosters to Secretary	11/2/2023	1/16/2024	3/12/2024	5/23/2024
Close Marking Period/ Input of Grades	11/22/2023	1/31/2024	4/10/2024	6/7/2024
<b>Last Day to input Grades</b>	<b>11/28/2023</b>	<b>2/9/2024</b>	<b>4/16/2024</b>	<b>6/14/2024</b>
Report Card File Emailed to Secretaries/GradeBook Locked	12/1/2023	2/16/2024	4/18/2024	6/18/2024
Report Card Distribution	<b>12/4/2023*</b>	2/20/2024	<b>4/22/24*</b>	6/21/2024
Any Grade change/Must submit a Grade change form to Principal and make changes in Gradebook	12/12/2023	2/22/2024	4/30/2024	6/18/2024
Grade Change Forms Sent to Data Center/Changed Report cards file sent to secretaries to print	12/15/2023	2/26/2024	5/3/2024	6/19/2024
GradeBook Locked	12/18/2023	2/29/2024	5/6/2024	6/21/2024
<b>Any student grade changes after GradeBook is locked will require Principal's approval/ must be manually inputted.</b>				
<b>*Report cards will be distributed at Parent Teacher Conferences</b>				

## Atlantic City High School Grading Procedures

	1st Marking Period	2nd Marking Period	3rd Marking Period	4th Marking Period
<b>Length of Marking Period</b>	50 days 9/7-11/22	43 days 11/27-2/2	43 days 2/5-4/17	44 days 4/18-6/21
Interim Report Cards	10/16/2023	1/5/2024	3/7/2024	5/16/2024
Last Day to make changes in gradebook	11/30/2023	2/8/2024	4/23/2024	6/19/2024
GradeBook Locked	11/30/2023	2/8/2024	4/23/2024	6/19/2024
Report Cards emailed to parents & students	12/1/2023	2/9/2024	4/24/2024	6/21/2024
<b>Any student grade changes after the GradeBook is locked will require Principal's approval.</b>				



# 2023-2024 SATURDAY AND AFTER SCHOOL CALENDAR

<b>Students- 180 days/Teachers- 184 days</b>
<b>September 2023</b>
4- Labor Day (No school)
5 & 6 - Teachers Return (PD) (No school for students)
7 & 8- Students Return (½ day for students)
22 - Professional Day (½ day for students)
25 - Yom Kippur (No school)
<b>October 2023</b>
9- Columbus Day (No school)
20 - Professional Day (½ day for students)
<b>November 2023</b>
9 & 10 -NJEA Convention (No school)
13 - Observance of Veterans Day (No school)
22 -Thanksgiving Recess begins (½ day staff & students)
23 & 24 -Thanksgiving Recess (No school)
<b>December 2023</b>
4, 5 & 6 - Conferences (½ day for students)
15 - Professional Day (½ day for students)
22 - Winter Recess Begins (½ day staff and students)
25-31 - Winter Recess (No school)
<b>January 2024</b>
1 - Winter Recess (No school)
2 - Return to School (Winter Recess ends)
15 - Dr. MLK, Jr. Day (No school)
19 - Professional Day (½ day for students)
<b>February 2024</b>
16 - Professional Day (½ day for students)
19 - Presidents' Day (No school)
<b>March 2024</b>
22 -Professional Day (PD) (No school for students)
28 - Spring Recess begins (½ day staff and students)
29 - Spring Recess (No school)
<b>April 2024</b>
1-8 - Spring Recess (No school)
9 - Eid-al-Fitr (No school)
22, 23 & 24 - Conferences (½ day for students)
27- Snow Make-up Day (½ day - as needed)
<b>May 2024</b>
27 - Memorial Day Observance (No school)
<b>June 2024</b>
6 - Professional Day (PD) (No school for students)
17-20 - ½ day for students
19 - Juneteenth (No school)
21- Last Day of School (½ day students)
24 - Snow Make-up Day (½ day - as needed)

<b>SEPTEMBER 2023 - (16 days) 18</b>						<b>FEBRUARY 2024 - (20 days) 20</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
				1					1	2	3
4	5 -PD	6 -PD	7*	8*		5	6	7	8	9	10
11	12	13	14	15	16	12	13	14	15	16*	
18	19	20	21	22*		19	20	21	22	23	24
25	26	27	28	29	30	26	27	28	29		
<b>OCTOBER 2023 - (21 days) 21</b>						<b>MARCH 2024 - (19 days) 20</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
2	3	4	5	6						1	
9	10	11	12	13	14	4	5	6	7	8	9
16	17	18	19	20*	21	11	12	13	14	15	16
23	24	25	26	27	28	18	19	20	21	22-PD	23
30	31					25	26	27	½	29	
<b>NOVEMBER 2023 - (17 days) 17</b>						<b>APRIL 2024 - (15 days) 15</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
		1	2	3	4	1	2	3	4	5	
6	7	8	9	10		8	9	10	11	12	13
13	14	15	16	17	18	15	16	17	18	19	20
20	21	½	23	24		22**	23**	24**	25	26	27
27	28	29	30			29	30				
<b>DECEMBER 2023 - (16 days) 16</b>						<b>MAY 2024 - (22 days) 22</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
				1	2			1	2	3	4
4**	5**	6**	7	8	9	6	7	8	9	10	11
11	12	13	14	15*	16	13	14	15	16	17	18
18	19	20	21	½		20	21	22	23	24	
25	26	27	28	29		27	28	29	30	31	
<b>JANUARY 2024- (21 days) 21</b>						<b>JUNE 2024 - (13 days) 14</b>					
M	T	W	Th	F	S	M	T	W	Th	F	S
1	2	3	4	5	6	3	4	5	6-PD	7	
8	9	10	11	12		10	11	12	13	14	
15	16	17	18	19*	20	17*	18*	19	20*	21*	
22	23	24	25	26	27	24					
29	30	31									

### Key

½	½ day for staff and students		No school for staff and students
*	½ day for students (12:15 ACHS)/ (12:45 PK-8) - Staff ½ PD day		End of Marking Period (PK-8)
			Snow make-up days (½ day)
PD	No school for students- Full day professional development for staff		Curriculum PLC
			District PLC
**	½ day for students (Parent-Teacher Conferences)		Saturday VPA/STEM
			After School Program VPA/STEM
**	½ day for students (Parent-Teacher Conferences)		Academics
Morning Enrichment 9/26- 6/21 for Prek (10/2 start for K-8)			



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## District Policy

### 5600 - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

Section: Students  
Date Created: May 2002  
Date Edited: June 2011

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#### M

The Board of Education adopts this Pupil Discipline/Code of Conduct Policy to establish standards and procedures for positive pupil development and behavioral expectations on school grounds, including on a school bus or at school-sponsored functions, and as appropriate, for conduct away from school grounds.

Every pupil enrolled in this district shall observe promulgated rules and regulations and submit to the discipline imposed for infraction of those rules. Regulation 5600 shall include a description of school responses and consequences to violations of the behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, considering the developmental ages of the pupil offenders and pupils' histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(c)5.

The development, annual review, and update of this Policy shall involve parent, pupil, and community involvement which represents, where possible, the composition of the schools and community and shall be based on locally determined and accepted core ethical values.

The Board will review this Policy and Regulation after considering the findings of the annual reports of pupil conduct, including suspensions and expulsions, pursuant to N.J.A.C. 6A:16-7.1(a)5 and 6, and the incidences reported under the Electronic Violence and Vandalism Reporting System, in accordance with N.J.A.C. 6A:16-5.3.

The Superintendent shall report annually on the implementation of the Pupil Discipline/Code of Conduct Policy to the Board at a public meeting pursuant to N.J.A.C. 6A:16-7.1(a)5. The Superintendent shall submit a report annually to the New Jersey Department of Education on pupil conduct, including all pupil suspensions and expulsions, and the implementation of the Pupil Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education and the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3(e).

For pupils with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act, and accommodation plans under 29 U.S.C. §§794 and 705(20), pupil discipline and the code of conduct shall be implemented in accordance with the components of the applicable plans.

The Building Principal or designee shall have the authority to assign discipline to pupils. School authorities also have the right to impose a consequence on a pupil for conduct away from school grounds, including on a school bus or at a school-sponsored function pursuant to N.J.A.C. 6A:16-7.6. This authority shall be exercised only when it is reasonably necessary for the pupil's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other pupils, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct which is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 6A:16-7.3, or 6A:16-7.5.

Consequences and appropriate remedial action for a pupil who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying.

Consequences for a pupil who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the pupil and the pupil's history of problem behaviors and performance, and shall be consistent with this Policy and the school district's pupil discipline/code of conduct pursuant to N.J.A.C. 6A:16-7.1.

Remedial measures shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

Any pupil to be disciplined shall be provided the due process procedures for pupils and their families as set forth in N.J.A.C. 6A:16-7.2 through 7.6.

When a pupil transfers to a public school district from another public school district, all information in the pupil's record related to disciplinary actions taken against the pupil by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), N.J.A.C. 6A:32(e)10.iv., and N.J.A.C. 6A:16-7.10.

Regulation 5600 shall include a description of pupil responsibilities that include expectations for academic achievement and behavior, a description of behaviors that will result in suspension or expulsion pursuant to N.J.S.A. 37-2, and a description of pupil rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

Comprehensive behavioral supports that promote positive pupil development and the pupil's abilities to fulfill the behavioral expectations established by the Board will include: positive reinforcement for good conduct and academic success including the programs as outlined in Policy 5440; supportive interventions and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the nature of the behaviors, the developmental ages of the pupils and the pupil's histories of problem behaviors and performance; and for pupils with disabilities, the behavior interventions and supports shall be determined and provided pursuant to the requirements of N.J.A.C. 6A:14.

The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a pupil and the pupil's family, as appropriate, and a list of legal resources available to serve the community.

Pupil discipline and code of conduct in the district will be applied without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.

The Pupil Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, pupils, and parent(s) or legal guardian(s). School staff shall be trained annually on the Pupil Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation of pupil conduct in violation of the district's Policy and Regulation. Information on this Policy and Regulation shall be incorporated into the orientation program for new employees.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a;  
18A:37-1 et seq.; 18A:37-13.1 et seq.

N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.

Cross reference: Policy Guide Nos. 2460, 5500, 8330

Adopted 28 May 2002  
Revised 29 January 2007  
Revised 14 June 2011

	



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## District Regulation

### 5600 - STUDENT DISCIPLINE/CODE OF CONDUCT (M)

Section: Students  
Date Created: May 2002  
Date Edited: September 2023

#### A. Purpose

The Student Code of Conduct and this Regulation are established to achieve the following purposes:

1. Foster the health, safety, social, and emotional well-being of students;
2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
3. Promote achievement of high academic standards;
4. Prevent the occurrence of problem behaviors;
5. Establish parameters for the intervention and remediation of student problem behaviors at all stages of identification; and
6. Establish parameters for school responses to violations of the code of student conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of student offenders and students' histories of inappropriate behaviors in accordance with N.J.A.C. 6A:16-7.2 through 7.9, as appropriate.

#### B. Expectations for Academic Achievement, Behavior, and Attendance

All students have a responsibility to comply with State statutes and administrative codes for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 12.1.

#### C. Behaviors That May Result in Suspension or Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2, any student who is guilty of continued and willful disobedience, open defiance of the authority of any teacher or person having authority over the student, the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school.

Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, any of the following:

1. Continued and willful disobedience;
2. Open defiance of the authority of any teacher or person, having authority over the student;
3. Conduct of such character as to constitute a continuing danger to the physical well-being of other students;
4. Physical assault upon another student;
5. Taking, or attempting to take, personal property or money from another student, or from the student's presence, by means of force or fear;
6. Willfully causing, or attempting to cause, substantial damage to school property;
7. Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the Principal or other person then in charge of such building or facility;
8. Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;
9. Incitement which is intended to and does result in truancy by other students;
10. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises; and
11. Harassment, intimidation, or bullying.

Students shall also be suspended from school for assault upon a school staff member in accordance with the provisions of N.J.S.A. 18A:37-2.1 and 2.2.

#### D. Students' Rights

Students subject to the consequences of the Student Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;
2. Education that supports students' development into productive citizens;
3. Attendance in safe and secure school environments;
4. Attendance at school irrespective of students' marriage, pregnancy, or parenthood;
5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8, and N.J.A.C. 6A:16-7.2 through 7.5;
6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3 and N.J.A.C. 6A:16-7.1 through 7.9; and
7. Protections pursuant to 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20 U.S.C. § 1232h, Protection of Pupil Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs and Testing; P.L. 104-191, Health Insurance Portability and Accountability Act; 45 CFR Part 160, General Administrative Requirements; 20 U.S.C. § 7165, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, Confidentiality of certain information provided by students, exceptions; N.J.A.C. 6A:16-3.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:36-19, Pupil records, creation, maintenance and retention, security and access, regulations, non-liability; N.J.S.A. 2A:4A-60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:32-7, Student Records; N.J.A.C. 6A:14-2.9, Student records, as well as other existing Federal and State laws

and rules pertaining to student protections.

E. Comprehensive Behavioral Supports

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

1. Positive Reinforcement for Good Conduct and Academic Success

A student will be provided positive reinforcement for good conduct and academic success which may include, but are not limited to:

- a. Honor Roll recognition
- b. Perfect Attendance recognition
- c. Showcase high academic achievement

2. Supportive Interventions and Referral Services

A student may be referred to the school's Intervention and Referral Services Team in accordance with the provisions of N.J.A.C. 6A:16-8.1 and 8.2 and Policy and Regulation 2417.

3. Remediation of Problem Behavior

The following actions may be taken to remediate problem behavior. These actions will take into account the behavior's nature, the students' developmental ages, and the students' histories of problem behaviors and performance.

F. School Responses to Violations of Behavioral Expectations

1. In accordance with the provisions of N.J.A.C. 6A:16-7.1(c)5, the Student Code of Conduct shall include a description of school responses to violations of behavioral expectations established by the Board of Education that, at a minimum are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behavior that shall:

- a. Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions;
- b. Be consistent with other responses, pursuant to N.J.A.C. 6A:16-5.5;
- c. Provide for equitable application of the Code of Student Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic, pursuant to N.J.S.A. 10:5-1 et seq. and
- d. Be consistent with provisions of N.J.S.A. 18A:6-1, Corporal Punishment of Students.

G. Description of School Responses

School responses to violations of behavioral expectations are listed below:

1. Admonishment/Reprimand

- a. A school staff member in authority may admonish or reprimand a student's unacceptable conduct and warn the student that additional misconduct may warrant a more severe penalty.

2. Temporary Removal from Classroom

- a. The classroom teacher may direct the student report to the office of the administrator in charge of student discipline.
- b. The teacher will complete a form that indicates the student's name and the conduct that has caused the student's removal from the teacher's room.
- c. The administrator in charge of discipline will interview the student and determine which, if any, additional consequences shall be imposed.

3. Meeting with School Administration and Parent (Parent Conference)

- a. The student's parent may be required to attend a meeting with the Principal or designee and the student to discuss the student's conduct and to ensure the parent and the student understand school rules and expectations.

4. Deprivation of Privileges

- a. Students may be deprived privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment. These privileges may include, but are not limited to:
  - (1) Moving freely about the school building;
  - (2) Participation in co-curricular or inter/intra-scholastic activities;
  - (3) Attendance at a school-related social or sports activity;
  - (4) Participation in a graduation ceremony;
  - (5) Transportation to and from school on a school bus; or
  - (6) Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy and Regulation 5600 and N.J.A.C. 6A:16-7.1 et seq.

5. Detention

- a. A student may be required to report before or after the school day to detention. This detention may be assigned by the teacher or the Principal or designee.
- b. Transportation to detention before school or from detention after school will be the responsibility of the parent.
- c. A student may be excused from detention only for an unavoidable commitment previously made; any such excused detention must be made up on another day.

6. Grade Adjustment

- a. A student who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence may suffer a reduced grade by virtue of the disqualified work. In no other instance may a student's grade be lowered as a direct penalty for misconduct.

7. Hearings

- a. Informal Hearing - Prior to a suspension, an informal hearing during which the student is given the opportunity to present his or her version of events leading to the short-term or long-term suspension, and is provided notice of the school district's action taken pursuant to N.J.A.C. 6a:16-7.1(c) 2 and 5.
  - (1) The informal hearing shall be conducted by a school administrator or his or her designee;

- (2) The informal hearing shall take place even when a school staff member has witnessed conduct forming the basis of the charge;
  - (3) The informal hearing and the notice given may take place at the same time.
- b. Formal Hearing - A formal hearing before the district Board of Education that shall at a minimum:
- (1) Be conducted by the district Board of Education or delegated by the board to a board committee, a school administrator, or an impartial hearing officer for the purpose of determining facts or making recommendations.
  - (2) Before taking final action, the district Board of Education as a whole shall receive and consider either a transcript or detailed report on the hearing;
    - (a) Include the opportunity for the student to:
      - ☐ Confront and cross-examine witnesses if there is a question of fact; and
      - ☐ Present his or her own defense, and produce oral testimony or written supporting affidavits;
    - (b) Take place no later than thirty (30) calendar days following the day the student is suspended from the general education program; and
    - (c) Result in the district Board of Education's decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.
8. In-school Suspension (ISS)
- a. If the school operates an in-school suspension program, a student may be removed from his/her regular classes and required to report to the in-school suspension program.
  - b. In-school suspension will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
9. Suspension from School (OSS)
- a. Out-of-School Suspension
    - (1) A student may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.2 and 6A:16-7.3, and Policy 5610.
    - (2) Suspension from school will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
    - (3) Short-Term Suspension
      - (a) A short-term suspension means a suspension for one (1) but not more than ten (10) consecutive school days set forth in Policy 5610.
      - (b) In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an Informal Hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2.
    - (4) Long-Term Suspension
      - (a) A long-term suspension means a suspension for more than ten (10) consecutive school days.
      - (b) In each instance of a long-term suspension, the district Board of Education shall assure the rights of the student suspended for more than ten (10) consecutive days.
10. Expulsion
- a. The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
  - b. Expulsion is an extremely serious disciplinary measure and will not be imposed without the due process set forth in Policy and Regulation 5610 and Policy 5620.

#### H. Chart of Discipline

- 1. Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations. These behavioral expectations and school responses include, but are not limited to:

## Discipline Categories

### ATLANTIC CITY PUBLIC SCHOOL'S CHART OF STUDENT DISCIPLINE/CODE OF CONDUCT

Below is the Atlantic City Public School's Chart of Student Discipline listing the District's responses to violations of behavioral expectations. Discipline guidelines are classified in two separate categories: **Infractions and Unlawful Acts**. These behavioral expectations and school responses include, but are not limited to:

*All Board of Education policies can be found on the district website ([www.acboe.org](http://www.acboe.org)).*

- a. A student in Kindergarten through Grade 2 shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others.
- b. Students in Preschool shall not receive an out-of-school suspension except as provided pursuant to the "Zero Tolerance for Guns Act", N.J.S.A. 18A:37-7 et. seq. and District Policy 5610 - Suspension (M).



**Grades Pre-K through 2**

**INFRACTIONS**

Infractions primarily refer to those circumstances whereby students fail to comply with school rules or policies that do not fall within the scope of an unlawful act.

Note: In accordance with the provisions of N.J.S.A. 18A:37-2a:

a.) Students in **Kindergarten through Grade 2** shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others.

b.) Students in **Preschool** shall not receive an out-of-school suspension except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq. and District Policy 5610 - Suspension (M).

OFFENSE	FIRST OFFENSE ACTION	SECOND OFFENSE ACTION	THIRD AND SUBSEQUENT ACTION
<b>Cheating/Plagiarism</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Detention
<b>Open defiance/ Continued willful disobedience or refusal to comply</b>  (continued)	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning <input type="checkbox"/> Behavior Modification Plan	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Behavior Modification Plan <input type="checkbox"/> Administrative warning <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Informal Hearing <input type="checkbox"/> ISS
<b>Disruptive behavior in class, hall, etc.</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention <input type="checkbox"/> Admin. warning <input type="checkbox"/> Behavior Modification Plan	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Admin. detention <input type="checkbox"/> ISS
<b>Improper dress/Out of dress code</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Change clothes	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Change clothes <input type="checkbox"/> Admin. warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Change clothes <input type="checkbox"/> Informal Hearing
<b>Tardiness to class or school</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Written warning <input type="checkbox"/> Behavior Modification Plan <input type="checkbox"/> Teacher detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Admin. discretion
<b>Truancy</b>	<input type="checkbox"/> Parent/Guardian notification	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Administrative discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Administrative discretion
<b>Habitual use of profanity and/or inappropriate language against staff members or other individuals (i.e.-obscene, offensive, degrading or insulting)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Detention <input type="checkbox"/> Behavior Modification Plan	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Administrative detention
<b>Use or display of a cell phone or similar device (continued)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Confiscation <input type="checkbox"/> Parent/Guardian pickup	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Confiscation <input type="checkbox"/> Parent/Guardian pickup	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Confiscation <input type="checkbox"/> Parent/Guardian pickup <input type="checkbox"/> Admin. discretion
<b>Tampering with computer(s), devices or violation of Acceptable Use Policy (Policy # 2361)</b>  <i>Discipline based on the degree of damage and severity of incident</i>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning <input type="checkbox"/> Detention <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Detention <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention <input type="checkbox"/> Admin. discretion <input type="checkbox"/> Informal Hearing
<b>Use of tobacco products by any student 17 years of age and under (i.e.-smoking, vaping, or chewing)</b> Policy # 5533 – Pupil Smoking (M)	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Send to School Nurse <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Send to School Nurse <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Send to School Nurse <input type="checkbox"/> Admin. discretion
<b>Failure to report to fire drill and/or return to class</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Admin. discretion <input type="checkbox"/> ISS

<p><b>Student trespassing from other school(s), in school or on school grounds while on OSS or pending Parent/Guardian conference</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notify Police Liaison and District Coord. of Public Safety</li> <li><input type="checkbox"/> Possibly charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Notify Police Liaison and District Coord. of Public Safety</li> <li><input type="checkbox"/> Possibly charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> Possible additional OSS</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Notify Police Liaison and District Coord. of Public Safety</li> <li><input type="checkbox"/> Charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> Possible additional OSS</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> </ul>
<p><b>Use of racial/ethnic or any other derogatory slur, harassment</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Verbal/written warning</li> <li><input type="checkbox"/> HIB referral</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB referral</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB referral</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>
<p><b>Excessive unexcused absences from school</b></p>	<p><input type="checkbox"/> District truancy procedures will be followed</p>		
<p><b>Failure to report to detention</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Additional detention</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Additional detention</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>
<p><b>Failure to report to ISS</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Verbal warning</li> <li><input type="checkbox"/> Written warning</li> <li><input type="checkbox"/> Must fulfill ISS required days</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Must fulfill ISS required days</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Must fulfill ISS required days</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Informal Hearing</li> </ul>
<p><b>Leaving school or class without permission</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possibly contact Coord. of Public Safety</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Verbal warning</li> <li><input type="checkbox"/> Written warning</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Possible ISS (1-3 days)</li> </ul>
<p><b>Fighting between students (verbal and physical)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Verbal warning</li> <li><input type="checkbox"/> Written warning</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavioral Modification Plan</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> HIB referral</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavioral Modification Plan</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> HIB referral</li> </ul>
<p><b>Refusal to complete classwork, incomplete assignments, tests, quizzes or homework</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Verbal warning</li> <li><input type="checkbox"/> Written warning</li> <li><input type="checkbox"/> Detention</li> <li><input type="checkbox"/> Make up assignments to receive partial credit</li> <li><input type="checkbox"/> Behavior Modification Plan</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Make up assignments to receive partial credit</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Detention</li> <li><input type="checkbox"/> Possible ISS</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> ISS</li> <li><input type="checkbox"/> Make up assignments to receive partial credit</li> <li><input type="checkbox"/> Possible referral to I&amp;RS and/or CST</li> <li><input type="checkbox"/> Possible notification to Parent/Guardian of danger of failing subject for the marking period</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>

<b>Misconduct and/or violation of rules on the school bus, bus stop or transportation (continued)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Bus Driver to report the offense in writing <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Bus Driver to report offense in writing <input type="checkbox"/> Notify Transportation Dept. <input type="checkbox"/> Notify Coord. of Public Safety <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Possible suspension from transportation 1-5 days; Parent/Guardian must provide transportation <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal and/or Formal Hearing <input type="checkbox"/> Bus Driver to report offense in writing <input type="checkbox"/> Notify Coord. of Public Safety <input type="checkbox"/> Notify Transportation Dept. <input type="checkbox"/> Referral to family services <input type="checkbox"/> Student suspended from bus from (1) week to one full marking period; Parent/Guardian must provide transportation <input type="checkbox"/> Admin. discretion
<b>Defacing school property</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Restitution <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Restitution <input type="checkbox"/> Detention <input type="checkbox"/> Possible ISS <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Restitution <input type="checkbox"/> ISS <input type="checkbox"/> Admin. discretion <input type="checkbox"/> Informal Hearing
<b>Disregarding a fire drill, lockdown drill, or any mandatory safety drills</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Detention <input type="checkbox"/> Possible ISS (1-3 days) <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Admin. discretion	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal and/or Formal Hearing <input type="checkbox"/> ISS (up to 5 days) <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Admin. discretion

**Grades Pre-K through 2**

**UNLAWFUL ACTS**

Unlawful Acts primarily refer to offenses cited in the New Jersey Criminal Justice Code or the General Provisions that may require Police Intervention, relating to education under the Provisions of Title 18A.

Note: In accordance with the provisions of N.J.S.A. 18A:37-2a:

a.) Students in **Kindergarten through Grade 2** shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others.

b.) Students in **Preschool** shall not receive an out-of-school suspension except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq. and District Policy 5610 - Suspension (M).

OFFENSE	FIRST OFFENSE ACTION	SECOND OFFENSE ACTION	THIRD AND SUBSEQUENT ACTION
<b>Destruction and/or defacing school property (vandalism)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Possible contact Coord. of Public Safety <input type="checkbox"/> Possible legal action <input type="checkbox"/> Detention 1-3 days <input type="checkbox"/> Admin. discretion <input type="checkbox"/> Contact Supt. office	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Disciplinary referral <input type="checkbox"/> Possible contact Coord. of Public Safety <input type="checkbox"/> Possible legal action <input type="checkbox"/> ISS 1-3 days <input type="checkbox"/> Admin. discretion <input type="checkbox"/> Contact Supt. office	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal Hearing <input type="checkbox"/> Possible contact Coord. of Public Safety <input type="checkbox"/> Possible legal action <input type="checkbox"/> ISS 1-4 days <input type="checkbox"/> Admin. discretion <input type="checkbox"/> Contact Supt. office
<b>Creating false public alarms; setting off fire alarms; bomb scares; causing or creating a fire of any sort</b>		<input type="checkbox"/> Mandatory notification to Police Department-Juvenile Division and Coord. of Public Safety <input type="checkbox"/> Safety Officer search; Parent/Guardian must pick up student <input type="checkbox"/> OSS pending Formal and/or Board of Education hearing <input type="checkbox"/> Subject to mandatory security police search <input type="checkbox"/> ISS/OSS <input type="checkbox"/> Possible fine <input type="checkbox"/> Possible placement in alternative setting 18A: 37-8 <input type="checkbox"/> Admin. discretion <input type="checkbox"/> Contact Supt. office	

<p><b>Tampering with fire alarms, alarmed doors, fire extinguishers or equipment, hazardous devices, etc.</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notice to Fire Inspector</li> <li><input type="checkbox"/> Complete Incident Report and forward to Fire Inspector and the Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> Possible ISS/OSS</li> <li><input type="checkbox"/> Possible referral to CST and DCP&amp;P</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notice to Fire Inspector</li> <li><input type="checkbox"/> Complete Incident Report and forward to Fire Inspector and the Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Possible referral to CST and DCP&amp;P</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Notice to Fire Inspector</li> <li><input type="checkbox"/> Complete Incident Report and forward to Fire Inspector and the Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Possible referral to CST and DCP&amp;P</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Possession of controlled dangerous substances (i.e.-selling, intent to sell, transferring or distributing drugs, alcohol, steroids, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Place in required lock box</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Place in required lock box</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Place in required lock box</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Use of alcohol and/or controlled dangerous substances and/or vaping devices (i.e.-drugs, alcohol, steroids, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Drug testing (must return with doctor's clearance)</li> <li><input type="checkbox"/> OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Possibly contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible referral to Guidance</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Drug testing (must return with doctor's clearance)</li> <li><input type="checkbox"/> OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Possibly contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible referral to Guidance</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Drug testing (must return with doctor's clearance)</li> <li><input type="checkbox"/> OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Possibly contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible referral to Guidance</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Using, threatening or inciting the use of physical force against adults (i.e.-staff members, Board members, visitors, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB Referral</li> <li><input type="checkbox"/> Disciplinary Referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB Referral</li> <li><input type="checkbox"/> Disciplinary Referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB Referral</li> <li><input type="checkbox"/> Disciplinary Referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> </ul>
<p><b>Possession of a firearm/Assault with a weapon</b> <b>(Zero Tolerance)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Immediate removal of student by school Safety Officer</li> <li><input type="checkbox"/> Confiscate weapon (NEVER DISARM A PUPIL)</li> <li><input type="checkbox"/> Place weapon in required lock box</li> <li><input type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input type="checkbox"/> Admin. conference with the Parent/Guardian and student</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact the Atlantic City Police Department for notification and forfeiture</li> <li><input type="checkbox"/> Turn all confiscated firearms over to the police upon their arrival</li> <li><input type="checkbox"/> OSS (up to 10 days)</li> <li><input type="checkbox"/> Begin administrative home instruction</li> <li><input type="checkbox"/> Alternative placement and/or expulsion</li> <li><input type="checkbox"/> Begin expulsion</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> <p>Any student possessing a weapon or firearm must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a hearing before the district Board of Education.</p> <p>Any student who assaults a student, teacher, administrator, Board member, or other school district employee with a weapon other than a firearm on school property, on a school bus, or at a school-sponsored function, must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a hearing before the district Board of Education.</p>		

<p><b>Possession of a dangerous weapon (knife, box cutter, mace, gun or other offensive device)</b>  (Zero Tolerance)</p>		<ul style="list-style-type: none"> <li><input type="checkbox"/> Immediate removal of student by school Safety Officer</li> <li><input type="checkbox"/> Confiscate weapon (NEVER DISARM A PUPIL)</li> <li><input type="checkbox"/> Place weapon in required lock box</li> <li><input type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input type="checkbox"/> Admin. conference with the Parent/Guardian and student</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact the Atlantic City Police Department for notification and forfeiture</li> <li><input type="checkbox"/> Turn all confiscated firearms over to the police upon their arrival</li> <li><input type="checkbox"/> OSS (up to 10 days)</li> <li><input type="checkbox"/> Begin administrative home instruction</li> <li><input type="checkbox"/> Alternative placement and/or expulsion</li> <li><input type="checkbox"/> Begin expulsion</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	
<p><b>Terroristic and/or verbal threats or open defiance of authority towards Teachers, staff and/or others</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Possible expulsion procedure</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Possible expulsion procedure</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Possible expulsion procedure</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Stealing</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Verbal warning</li> <li><input type="checkbox"/> Written warning</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>
<p><b>Verbal and/or physical threats of self-harm</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB Referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB Referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> HIB Referral</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>
<p><b>Lewdness/ Criminal sexual contact</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notify police, if warranted</li> <li><input type="checkbox"/> Notify DCP&amp;P</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Refer to appropriate school-based services</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Formal and/or Informal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notify police, if warranted</li> <li><input type="checkbox"/> Notify DCP&amp;P</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Refer to appropriate school-based services</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> ISS/OSS</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Formal and/or Informal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> No Third Offense</li> </ul>
<p><b>Indecent exposure</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Refer to appropriate school-based services</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Disciplinary referral</li> <li><input type="checkbox"/> Contact DCP&amp;P</li> <li><input type="checkbox"/> School-based services recommendations</li> <li><input type="checkbox"/> Possible ISS</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Contact DCP&amp;P</li> <li><input type="checkbox"/> School-based services follow-up</li> <li><input type="checkbox"/> Option of alternative placement</li> <li><input type="checkbox"/> Psychological evaluation</li> <li><input type="checkbox"/> Admin. discretion</li> <li><input type="checkbox"/> Informal Hearing</li> </ul>
<p><b>Harassment/ Intimidation/ Bullying</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input type="checkbox"/> Procedures outlined in the District Hibster will be followed</li> </ul>		
<p><b>Student Discipline Disclaimer: Nothing in this Student Discipline/Code of Conduct will prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in this Student Code of Conduct.</b></p>			
<p> </p>			
<p style="text-align: center;"><b>Grades 3 through 5</b></p>			

**INFRACTIONS**

Infractions primarily refer to those circumstances whereby students fail to comply with school rules or policies that do not fall within the scope of an unlawful act.

The due process procedures established by the District for review of conduct which may result in the imposition of short-term suspensions, long-term suspensions, or expulsions. Those procedures are set forth below in this Code of Conduct.

Appeal disciplinary determinations of District officials or the Board of Education to the New Jersey Commissioner of Education and, where applicable, to pursue the due process rights established in N.J.A.C. 6A:14 for students classified as eligible for special education.

OFFENSE	FIRST OFFENSE ACTION	SECOND OFFENSE ACTION	THIRD AND SUBSEQUENT ACTION
<b>Cheating and/or plagiarizing</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Zero grade
<b>Continued willful disobedience/ Insubordination</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning <input type="checkbox"/> Written warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Behavior Modification Plan <input type="checkbox"/> Admin. warning <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Admin. detention <input type="checkbox"/> ISS <input type="checkbox"/> 1-3 days OSS
<b>Disruptive behavior in the classroom, hallway, etc.</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Behavior Modification Plan <input type="checkbox"/> Detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Admin. detention <input type="checkbox"/> Possible ISS/OSS (1-3 days)
<b>Improper dress, failure to comply with the dress code</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Change clothes	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Change clothes <input type="checkbox"/> Admin. detention <input type="checkbox"/> 1-day ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher conference with the Parent/Guardian <input type="checkbox"/> Change clothes <input type="checkbox"/> Admin. detention <input type="checkbox"/> Loss of school privileges <input type="checkbox"/> 1-3 days ISS
<b>Failure to return school equipment, athletic uniforms or supplies, textbooks, Library/Media books, etc.</b>  (continued)	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Possible restitution or return of item in its original form <input type="checkbox"/> Admin. referral <input type="checkbox"/> Deprivation of school privileges	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Possible restitution or return of item in its original form <input type="checkbox"/> Deprivation of school privileges	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Possible restitution or return of item in its original form <input type="checkbox"/> Admin. referral <input type="checkbox"/> Deprivation of school privileges
<b>Unexcused tardiness to class</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher to assign detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher to assign detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Teacher to assign detention
<b>Unauthorized and/or excessive tardiness to school (Regulation # 5200)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 unexcused latenesses will be equal to 1-day unexcused absence	<input type="checkbox"/> Parent/Guardian Notification <input type="checkbox"/> 3 unexcused latenesses will be equal to 1-day unexcused absence	<input type="checkbox"/> Parent/Guardian Notification <input type="checkbox"/> 3 unexcused latenesses will be equal to 1-day unexcused absence
<b>Truancy</b>	<input type="checkbox"/> District truancy procedures will be followed	<input type="checkbox"/> District truancy procedures will be followed	<input type="checkbox"/> District truancy procedures will be followed
<b>Failure to report to a fire drill and/or return to class</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> 1-day ISS/OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Minimum 2 days ISS/OSS <input type="checkbox"/> Notify Fire Captain and Coord. of Public Safety <input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of school privileges)	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Minimum 3 days OSS <input type="checkbox"/> Notify Fire Captain and Coord. of Public Safety <input type="checkbox"/> Informal or Formal Hearing <input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of school privileges) <input type="checkbox"/> Mandatory counseling referral
<b>Habitual use of profanity and/or inappropriate language against a staff member or other individuals (i.e.-obscene, offensive, degrading or insulting)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Verbal warning	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Admin. detention <input type="checkbox"/> Possible ISS/OSS (1-3 days)

<p><b>Unauthorized possession or use of a cellular phone or other unauthorized electronic devices</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Possible forfeiture or notice to proper authorities</li> <li><input type="checkbox"/> Possible return to Parent/Guardian only</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation/Forfeiture to proper authorities</li> <li><input type="checkbox"/> 1-day ISS/OSS</li> <li><input type="checkbox"/> Possible return to Parent/Guardian after one marking period</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation/forfeiture</li> <li><input type="checkbox"/> 3-5 days ISS/OSS</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Possible permanent confiscation or return to Parent/Guardian on the last day of school</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>
<p><b>Tampering with computer(s), devices or violation of Acceptable Use Policy (Policy # 2361)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Notice to appropriate authorities</li> <li><input type="checkbox"/> Possible OSS and/or expulsion procedures</li> <li><input type="checkbox"/> Possible exclusion from school activities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Notice to appropriate authorities</li> <li><input type="checkbox"/> Possible OSS and/or expulsion procedures</li> <li><input type="checkbox"/> Possible exclusion from school activities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Notice to appropriate authorities</li> <li><input type="checkbox"/> Possible OSS and/or expulsion procedures</li> <li><input type="checkbox"/> Possible exclusion from school activities</li> </ul>
<p><b>Possession of/or wearing unauthorized items on school grounds (i.e.-hats, bandanas, sunglasses, scarves, face coverings, visors)</b>  (continued)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Possible forfeiture or notice to proper authorities</li> <li><input type="checkbox"/> Possible return to Parent/Guardian only</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Forfeiture to proper authorities</li> <li><input type="checkbox"/> 1-day ISS/OSS</li> <li><input type="checkbox"/> Possible return to Parent/Guardian after one marking period</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Forfeiture</li> <li><input type="checkbox"/> 3-5 days ISS/OSS</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Possible permanent confiscation or return to Parent/Guardian on the last day of school</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>
<p><b>Use of tobacco products by students 17 years of age and under (i.e.-smoking, vaping, chewing) (Policy 5533)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> 3 days ISS/OSS</li> <li><input type="checkbox"/> Mandatory Guidance counseling</li> <li><input type="checkbox"/> Send to School Nurse</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian Conference</li> <li><input type="checkbox"/> 3 days OSS</li> <li><input type="checkbox"/> Mandatory counseling with SAC Coord.</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Mandatory Guidance intervention</li> <li><input type="checkbox"/> Possible Informal/Formal Hearing</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> 5 days OSS/OSS</li> <li><input type="checkbox"/> Mandatory completion public or private program counseling</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Notify SAC Coord.</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>
<p><b>Student trespassing from other school(s), in school or on school grounds, while on OSS or pending Parent/Guardian conference</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Possible charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> Possible deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Possible charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> 1-3 days additional OSS</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> 3 days additional OSS</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Deprivation of in and after school privileges and co-curricular activity</li> </ul>
<p><b>Use of racial/ethnic or any other derogatory slur</b>  (continued)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance for counseling</li> <li><input type="checkbox"/> Mandatory apology to victim and promise to refrain from subsequent behavior</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 3 days ISS/OSS</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Referral to Teen Center for sensitivity awareness</li> <li><input type="checkbox"/> Possible legal complaint</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 3-5 days OSS</li> <li><input type="checkbox"/> Informal/Formal Hearing and/or possible Board Action</li> <li><input type="checkbox"/> Legal complaint</li> <li><input type="checkbox"/> Mandatory public or private counseling-parent responsible</li> </ul>
<p><b>Cutting class, homeroom, study hall, lunch and recess</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Detention</li> <li><input type="checkbox"/> Loss of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Possible 1-day OSS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Possible ISS/OSS 3-5 days</li> </ul>
<p><b>Excessive unexcused absences from school</b></p>	<p><input type="checkbox"/> District truancy procedures will be followed</p>		
<p><b>Failure to report to Teacher's detention</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Additional detention</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Must fulfill detention</li> <li><input type="checkbox"/> Possible 1-day ISS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Must fulfill detention</li> <li><input type="checkbox"/> Possible ISS/OSS (1- 3 days)</li> </ul>

<p><b>Failure to report to ISS</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Additional ISS days</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Must fulfill ISS required days</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Loss of school privileges</li> <li><input type="checkbox"/> Must fulfill ISS</li> <li><input type="checkbox"/> Possible OSS (3 days min.)</li> </ul>
<p><b>Leaving school or class without permission</b> <b>(continued)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Possibly contact Coord. of Public Safety</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Possible 1-day ISS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Possible ISS (2 days min.)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Behavior Modification Plan</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Loss of school privileges</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Possible ISS/OSS (3 days min.)</li> </ul>
<p><b>Fighting between students (verbal/physical)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 5 days OSS/ISS</li> <li><input type="checkbox"/> Mandatory peer mediation process with Guidance</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Refer to school Anti-Bullying Specialist</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 5-9 days OSS and/or mandatory Informal Hearing</li> <li><input type="checkbox"/> Mandatory peer mediation process</li> <li><input type="checkbox"/> Mandatory counseling</li> <li><input type="checkbox"/> Refer to school Anti-Bullying Specialist</li> <li><input type="checkbox"/> Deprivation of in or after school activity or privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 9 days OSS</li> <li><input type="checkbox"/> Home Instruction pending mandatory administrative or Board of Education hearing</li> <li><input type="checkbox"/> Refer for alternative placement</li> <li><input type="checkbox"/> Loss of school privileges</li> </ul>
<p><b>Misconduct and/or violation of rules (school bus, bus stop or transportation)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Bus Driver to report the offense in writing</li> <li><input type="checkbox"/> Student counseled</li> <li><input type="checkbox"/> Suspended from bus for minimum of 1-3 days</li> <li><input type="checkbox"/> Parent/Guardian must provide transportation</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Bus Driver to report the offense in writing</li> <li><input type="checkbox"/> Parent/Guardian conference with Bus Driver and school official</li> <li><input type="checkbox"/> Notify Transportation Dept.</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Suspended from bus for minimum of 3-5 days</li> <li><input type="checkbox"/> Parent/Guardian must provide transportation</li> <li><input type="checkbox"/> Notify Coord. of Public Safety</li> <li><input type="checkbox"/> Possible deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Bus Driver to report the offense in writing</li> <li><input type="checkbox"/> Mandatory Admin. Hearing</li> <li><input type="checkbox"/> Notify Transportation Dept.</li> <li><input type="checkbox"/> Notify Coord. of Public Safety</li> <li><input type="checkbox"/> Referral to family services</li> <li><input type="checkbox"/> Suspended from bus from 1 week to one full marking period</li> <li><input type="checkbox"/> Parent/Guardian must provide transportation</li> <li><input type="checkbox"/> Minimum 5 days ISS/OSS</li> </ul>
<p><b>Refusal to complete class work, incomplete assignments, tests, quizzes, or homework</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Detention or possible 1-day ISS</li> <li><input type="checkbox"/> Must make up assignments or receive failing grade</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Detentions-must make up assignments or receive failing grade</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 3 days ISS/OSS</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Possible referral to I&amp;RS and/or CST</li> <li><input type="checkbox"/> Possible notification to Parent/Guardian of in danger of failing subject for the marking period</li> <li><input type="checkbox"/> Deprivation of in/after school privileges or co-curricular activity</li> </ul>
<p><b>Undue notoriety (defacing school name or reputation); school trips, sports, events, etc.</b> <b>(continued)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Minimum 1-day ISS/OSS</li> <li><input type="checkbox"/> Loss of co-curricular and after school privileges</li> <li><input type="checkbox"/> Admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 3 days ISS/OSS</li> <li><input type="checkbox"/> Loss of co-curricular and after school activities</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Formal Hearing</li> <li><input type="checkbox"/> 5-7 days ISS/OSS</li> <li><input type="checkbox"/> Loss of co-curricular and after school activities</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>
<p><b>Interfering with school staff in the performance of their duties</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 4 days ISS/OSS</li> <li><input type="checkbox"/> Possible expulsion procedures or Formal Hearing</li> <li><input type="checkbox"/> Possible legal action by school/victim may file charges</li> <li><input type="checkbox"/> Mediation process</li> <li><input type="checkbox"/> Referral for counseling/ anger management</li> <li><input type="checkbox"/> Possible exclusion from school social activities/functions</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 4 days ISS/OSS</li> <li><input type="checkbox"/> Possible expulsion procedures or Formal Hearing</li> <li><input type="checkbox"/> Possible legal action by school/victim may file charges</li> <li><input type="checkbox"/> Mediation process</li> <li><input type="checkbox"/> Referral for counseling/anger management</li> <li><input type="checkbox"/> Possible exclusion from school social activities/function</li> <li><input type="checkbox"/> Possible disorderly conduct charge</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 4 days ISS/OSS</li> <li><input type="checkbox"/> Possible expulsion procedures or Formal Hearing</li> <li><input type="checkbox"/> Possible legal action by school/victim may file charges</li> <li><input type="checkbox"/> Mediation process</li> <li><input type="checkbox"/> Referral for counseling/anger management</li> <li><input type="checkbox"/> Possible exclusion from school social activities/functions</li> <li><input type="checkbox"/> Possible disorderly conduct charges</li> <li><input type="checkbox"/> Mandatory Admin. hearing</li> </ul>



<p><b>Disregarding fire drill, lockdown drill, and/or any mandatory safety drills</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Loss of co-curricular and after school privileges</li> <li><input type="checkbox"/> Administrative discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Possible ISS/OSS</li> <li><input type="checkbox"/> Loss of co-curricular and after school activities</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Formal Hearing</li> <li><input type="checkbox"/> Up to 5 days ISS/OSS</li> <li><input type="checkbox"/> Loss of co-curricular and after school activities</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>
<p><b>Inciting to riot/Baiting aggressive horseplay</b></p> <p>(continued)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Verbal warning</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Admin. detention</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Admin. detention</li> <li><input type="checkbox"/> Loss of privileges</li> <li><input type="checkbox"/> Possible ISS/OSS 1-3 days</li> </ul>
<p><b>Failure to submit immunization and health forms in accordance to N.J. Administrative Code- Sec. 8:57</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Upon enrollment a health exam/physical (N.J.A.C. 6A:16-2.2) 30-day grace period from enrollment date</li> <li><input type="checkbox"/> Mandatory shot requirement excludes student from enrollment until proof of immunization is provided</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian may be given a courtesy grace period beyond 30 days providing proof of appointment date and physician is provided</li> <li><input type="checkbox"/> Parent/Guardian will only be given 1 additional courtesy appointment beyond 30 days from enrollment</li> <li><input type="checkbox"/> Extenuating circumstances may be considered</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Same as second infraction</li> <li><input type="checkbox"/> Additionally, all students on/after their 11<sup>th</sup> birthday must obtain additional mandatory immunizations according to N.J.A.C.16</li> <li><input type="checkbox"/> Some required shots are a series and must be obtained within the required time periods</li> </ul>
<p><b>Suspension could be in-school or out-of-school at administrative discretion.</b></p>			
<p> </p>			
<p style="text-align: center;"><b>Grades 3 through 5</b></p>			
<p style="text-align: center;"><b><u>UNLAWFUL ACTS</u></b></p> <p>Unlawful Acts primarily refer to offenses cited in the New Jersey Criminal Justice Code or the General Provisions that may require Police Intervention, relating to education under the Provisions of Title 18A.</p> <p>The due process procedures established by the District for review of conduct which may result in the imposition of short-term suspensions, long-term suspensions, or expulsions. Those procedures are set forth below in this Code of Conduct.</p> <p>Appeal disciplinary determinations of District officials or the Board of Education to the New Jersey Commissioner of Education and, where applicable, to pursue the due process rights established in N.J.A.C. 6A:14 for students classified as eligible for special education.</p>			
<p style="text-align: center;"><b>OFFENSE</b></p>	<p style="text-align: center;"><b>FIRST OFFENSE ACTION</b></p>	<p style="text-align: center;"><b>SECOND OFFENSE ACTION</b></p>	<p style="text-align: center;"><b>THIRD AND SUBSEQUENT ACTION</b></p>
<p><b>Destruction and defacing school property (vandalism)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Detention or ISS 1-3 days</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> OSS up to 4 days</li> <li><input type="checkbox"/> Incident Report for leaving school grounds</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> OSS up to 4 days</li> <li><input type="checkbox"/> Possible expulsion procedures</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Creating false public alarm; setting off fire alarms; bomb scare; causing or creating a fire of any sorts</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Mandatory notification to Police Department-Juvenile Division and Coord. of Public Safety</li> <li><input type="checkbox"/> Safety Officer search; Parent/Guardian must pick up student</li> <li><input type="checkbox"/> OSS pending Formal and/or Board of Education hearing</li> <li><input type="checkbox"/> Disciplinary Sanctions (i.e.-deprivation of in or after school privileges, co-curricular activities; etc.)</li> <li><input type="checkbox"/> Notify SAC Coord.</li> <li><input type="checkbox"/> Subject to mandatory security police search</li> <li><input type="checkbox"/> Minimum 5 days OSS</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting 18A:37-8</li> </ul>		

<p><b>Tampering with fire alarms, alarmed doors, fire extinguishers or equipment, hazardous devices, etc.</b></p> <p>(continued)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notice to Fire Safety Inspector</li> <li><input type="checkbox"/> Complete Incident Report and forward to Fire Inspector and Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> OSS 3-5 days</li> <li><input type="checkbox"/> Possible referral to CST and DCP&amp;P</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible expulsion procedure</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notice to Fire Safety Inspector</li> <li><input type="checkbox"/> Complete Incident Report and forward to Fire Inspector and Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> OSS 5-7 days</li> <li><input type="checkbox"/> Possible referral to CST and DCP&amp;P</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible expulsion procedure</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Notice to Fire Safety Inspector</li> <li><input type="checkbox"/> Complete Incident Report and forward to Fire Inspector and Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> OSS up to 9 days</li> <li><input type="checkbox"/> Possible referral to CST and DCP&amp;P</li> <li><input type="checkbox"/> Probable exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Notify Juvenile Unit and possible filing of complaint</li> <li><input type="checkbox"/> Possible expulsion procedure</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible placement in alternative setting</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Possession of controlled dangerous substances (i.e.-selling, intent to sell, transfer or distribute drugs, alcohol, steroids, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation of item</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Mandatory drug counseling and/or SAC recommendation</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> OSS 1-3 days</li> <li><input type="checkbox"/> Possible exclusion from all school social activities &amp; functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation of item</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Mandatory drug counseling and/or SAC recommendation</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> OSS 3 days</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation of item</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Mandatory drug counseling and/or SAC recommendation</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> OSS 5 days</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions.</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Use of alcohol and/or controlled dangerous substances and/or vaping devices (i.e.-drugs, alcohol, steroids, etc.)</b></p> <p>(continued)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Drug testing (must return with doctor's clearance)</li> <li><input type="checkbox"/> OSS up to 4 days</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible drug counseling and/or SAC recommendation</li> <li><input type="checkbox"/> Possible referral to Guidance</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Drug testing (must return with doctor's clearance)</li> <li><input type="checkbox"/> OSS 3-5 days</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible drug counseling and/or SAC recommendation</li> <li><input type="checkbox"/> Possible referral to Guidance</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Drug testing (must return with doctor's clearance)</li> <li><input type="checkbox"/> OSS 10 days</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Possible drug counseling and/or SAC recommendation</li> <li><input type="checkbox"/> Possible referral to Guidance</li> <li><input type="checkbox"/> Possible Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Using, threatening or inciting the use of physical force against adults (i.e.-staff members, Board members, visitors, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> OSS up to 9 days</li> <li><input type="checkbox"/> Mandatory expulsion procedure</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> OSS up to 9 days</li> <li><input type="checkbox"/> Mandatory expulsion procedure</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> OSS up to 9 days</li> <li><input type="checkbox"/> Mandatory expulsion procedure</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Possible legal action</li> <li><input type="checkbox"/> Exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>

<p><b>Possession of a firearm/Assault with a weapon</b> <b>(Zero Tolerance)</b></p> <p><b>(continued)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input checked="" type="checkbox"/> Confiscate weapon (NEVER DISARM A PUPIL)</li> <li><input checked="" type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Contact Atlantic City Police Department for notification and forfeiture</li> <li><input checked="" type="checkbox"/> Turn all confiscated firearms over to the police upon arrival</li> <li><input checked="" type="checkbox"/> Admin. Conference with Parent/Guardia and student</li> <li><input checked="" type="checkbox"/> 10 days OSS</li> <li><input checked="" type="checkbox"/> Begin admin. home instruction</li> <li><input checked="" type="checkbox"/> Alternative placement and/or expulsion</li> <li><input checked="" type="checkbox"/> Begin expulsion procedure</li> <li><input checked="" type="checkbox"/> Place weapon in required lock box</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Contact Supt. Office</li> </ul> <p>Any student possessing a weapon or firearm must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a hearing before the district Board of Education.</p> <p>Any student who assaults a student, teacher, administrator, Board member, or other school district employee with a weapon other than a firearm on school property, on a school bus, or at a school-sponsored function, must immediately be removed from the school's regular education program and placed in an alternative education school or program, pending a hearing before the district Board of Education.</p>		
<p><b>Possession of a dangerous weapon (i.e.- knife, box cutter, mace, gun, or other offensive device)</b> <b>(Zero Tolerance)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input checked="" type="checkbox"/> Confiscate weapon (NEVER DISARM A PUPIL)</li> <li><input checked="" type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Contact Atlantic City Police Department for notification and forfeiture</li> <li><input checked="" type="checkbox"/> Turn all confiscated firearms over to the police upon arrival</li> <li><input checked="" type="checkbox"/> Admin. Conference with Parent/Guardia and student</li> <li><input checked="" type="checkbox"/> 10 days OSS</li> <li><input checked="" type="checkbox"/> Begin admin. home instruction</li> <li><input checked="" type="checkbox"/> Alternative placement and/or expulsion</li> <li><input checked="" type="checkbox"/> Begin expulsion procedure</li> <li><input checked="" type="checkbox"/> Place weapon in required lock box</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Contact Supt. Office</li> </ul>		
<p><b>Terroristic and/or verbal threats or open defiance of authority towards Teachers, staff and/or others</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> OSS up to 4 days</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Possible legal action</li> <li><input checked="" type="checkbox"/> School Counselor Referral for anger management or sensitivity awareness,</li> <li><input checked="" type="checkbox"/> Exclusion from all school social activities and functions</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Possible expulsion procedure</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> OSS 5-7 days</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Possible legal action</li> <li><input checked="" type="checkbox"/> School Counselor Referral for anger management or sensitivity awareness,</li> <li><input checked="" type="checkbox"/> Exclusion from all school social activities and functions.</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Possible expulsion procedure</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> OSS up to 9 days</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Possible legal action</li> <li><input checked="" type="checkbox"/> School Counselor Referral for anger management or sensitivity awareness,</li> <li><input checked="" type="checkbox"/> Exclusion from all school social activities and functions.</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Possible expulsion procedure</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Gambling, stealing, forgery</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Referral to Guidance</li> <li><input checked="" type="checkbox"/> Possible suspension</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Parent/Guardian conference</li> <li><input checked="" type="checkbox"/> Notify Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Referral to Guidance</li> <li><input checked="" type="checkbox"/> Detention</li> <li><input checked="" type="checkbox"/> Possible ISS/OSS 1-3 days</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Parent/Guardian conference</li> <li><input checked="" type="checkbox"/> Notify Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Referral to Guidance</li> <li><input checked="" type="checkbox"/> OSS 3 days</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Lewdness/Criminal sexual contact</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Parent/Guardian conference</li> <li><input checked="" type="checkbox"/> Notify police, if warranted</li> <li><input checked="" type="checkbox"/> Notify DCP&amp;P</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Refer to appropriate school-based services</li> <li><input checked="" type="checkbox"/> Referral to Guidance</li> <li><input checked="" type="checkbox"/> OSS/ISS up to 3 days</li> <li><input checked="" type="checkbox"/> Formal and/or Informal Hearing</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Parent/Guardian conference</li> <li><input checked="" type="checkbox"/> Notify police, if warranted</li> <li><input checked="" type="checkbox"/> Notify Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Referral to Guidance</li> <li><input checked="" type="checkbox"/> OSS/ISS up to 10 days</li> <li><input checked="" type="checkbox"/> Possible alternate placement</li> <li><input checked="" type="checkbox"/> Formal and/or Informal Hearing</li> <li><input checked="" type="checkbox"/> Begin expulsion</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> No Third Offense</li> </ul>
<p><b>Indecent exposure</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Admin. conference with Parent/Guardian, student, School Nurse and Guidance</li> <li><input checked="" type="checkbox"/> OSS 3 days</li> <li><input checked="" type="checkbox"/> Refer to appropriate school-based services</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Admin. conference with Parent/Guardian, student, School Nurse and Guidance</li> <li><input checked="" type="checkbox"/> Contact DCP&amp;P</li> <li><input checked="" type="checkbox"/> School-based services recommendations</li> <li><input checked="" type="checkbox"/> Option ISS/OSS 5 days</li> <li><input checked="" type="checkbox"/> Option of alternative placement</li> <li><input checked="" type="checkbox"/> Student may not return to school without psychological evaluation</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Admin. conference with Parent/Guardian, student, School Nurse, and Guidance</li> <li><input checked="" type="checkbox"/> Contact DCP&amp;P</li> <li><input checked="" type="checkbox"/> School-based services follow up</li> <li><input checked="" type="checkbox"/> OSS 5 days</li> <li><input checked="" type="checkbox"/> Alternate placement</li> <li><input checked="" type="checkbox"/> Student may not return to school psychological evaluation</li> </ul>

<b>Harassment/Intimidation/Bullying</b>	<input type="checkbox"/> Immediate Parent/Guardian notification <input type="checkbox"/> Procedures outlined in Hibster will be followed		
<b>Student Discipline Disclaimer: Nothing in this Student Discipline/Code of Conduct will prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in this Student Code of Conduct</b>			
<b>Suspension could be in-school or out-of-school at administrative discretion.</b>			
<b>Grades 6 through 8</b>			
<b><u>INFRACTIONS</u></b>			
Infractions primarily refer to those circumstances whereby students fail to comply with school rules or policies that do not fall within the scope of an unlawful act.			
The due process procedures established by the District for review of conduct which may result in the imposition of short-term suspensions, long-term suspensions, or expulsions. Those procedures are set forth below in this Code of Conduct.			
Appeal disciplinary determinations of District officials or the Board of Education to the New Jersey Commissioner of Education and, where applicable, to pursue the due process rights established in N.J.A.C. 6A:14 for students classified as eligible for special education.			
<b>OFFENSE</b>	<b>FIRST OFFENSE ACTION</b>	<b>SECOND OFFENSE ACTION</b>	<b>THIRD AND SUBSEQUENT ACTION</b>
<b>Cheating/Plagiarism</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher/Admin. discretion <input type="checkbox"/> Possible reduction of grade	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-day ISS/OSS <input type="checkbox"/> Reduction of grade <input type="checkbox"/> Referral to Guidance	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-3 days ISS/OSS <input type="checkbox"/> Possible failure for the marking period <input type="checkbox"/> Referral to appropriate personnel <input type="checkbox"/> Informal Hearing
<b>Continued willful disobedience/Open defiance</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention <input type="checkbox"/> 1-3 days ISS <input type="checkbox"/> Referral to Guidance	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3-5 days ISS/OSS <input type="checkbox"/> Deprivation of school privileges <input type="checkbox"/> Guidance intervention <input type="checkbox"/> Referral for counseling	<input type="checkbox"/> Informal and/or Formal Hearing <input type="checkbox"/> 5-10 days ISS/OSS <input type="checkbox"/> Deprivation of in and after school privileges <input type="checkbox"/> Mandatory Counseling <input type="checkbox"/> Possible referral for home instruction for 30 days <input type="checkbox"/> Referral for Alternative Placement
<b>Disruptive behavior in class, hall, bus, etc.</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher discretion-warning <input type="checkbox"/> Detention or Parent/Guardian contact <input type="checkbox"/> Deprivation of school privileges <input type="checkbox"/> Possible 1-day ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-3 days ISS <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Deprivation of school privileges	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3-5 days ISS/OSS <input type="checkbox"/> Mandatory Informal and/or Formal Hearing <input type="checkbox"/> Deprivation of extra-curricular school privileges <input type="checkbox"/> Deprivation of special activities
<b>Improper dress/Failure to comply with dress code</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Warning <input type="checkbox"/> Possibly sent home or to Parent Resource Center (PRC) to change clothes <input type="checkbox"/> Possibly sent to ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Student sent home to change clothes <input type="checkbox"/> 1-day ISS/OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Student sent home to change clothes <input type="checkbox"/> 2 days ISS/OSS <input type="checkbox"/> Referral to Guidance
<b>Failure to return school equipment, athletic uniforms or supplies, textbooks, Library/Media books, etc.</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Possible restitution or return of item in its original form <input type="checkbox"/> Admin. referral <input type="checkbox"/> Deprivation of school privileges	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Possible restitution or return of item in its original form <input type="checkbox"/> Deprivation of school privileges	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Possible restitution or return of item in its original form <input type="checkbox"/> Administrative referral <input type="checkbox"/> Deprivation of school privileges
<b>Unexcused tardiness to class</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher to assign detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher to assign detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher to assign detention
<b>Unauthorized or Excessive tardiness to school (Regulation 5200)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 unexcused latenesses to school will be equal to 1-day unexcused absence	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 unexcused latenesses to school will be equal to 1-day, unexcused absence	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 unexcused latenesses to school will be equal to 1-day, unexcused absence
<b>Truancy</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> District truancy procedures will be followed	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> District truancy procedures will be followed	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> District truancy procedures will be followed

<p><b>Failure to report to a fire drill and/or return to class</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> 1-day ISS/OSS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 2 days ISS/OSS</li> <li><input type="checkbox"/> Notify the Fire Captain and Coord. of Public Safety</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of school privileges)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Minimum 3 days OSS</li> <li><input type="checkbox"/> Notify the Fire Captain and Coord. of Public Safety</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of school privileges)</li> <li><input type="checkbox"/> Mandatory counseling referral</li> </ul>
<p><b>Habitual use of profanity and/or inappropriate language against staff members or other individuals (i.e.-obscene, offensive, degrading or insulting)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 1-day ISS/OSS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Possible Informal Hearing</li> <li><input type="checkbox"/> Deprivation of in or after school privileges</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Minimum 3 days OSS</li> <li><input type="checkbox"/> Possible referral for Alternative Placement</li> <li><input type="checkbox"/> Mandatory counseling</li> <li><input type="checkbox"/> Deprivation of school privileges or co-curricular activity</li> </ul>
<p><b>Unauthorized possession or use of a cellular phone or other unauthorized electronic devices</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible forfeiture or notice to proper authorities</li> <li><input type="checkbox"/> Possible return to Parent/Guardian only</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible forfeiture to proper authorities</li> <li><input type="checkbox"/> 1-day ISS/OSS</li> <li><input type="checkbox"/> Possible return to Parent/Guardian after one marking period</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> 3-5 days ISS/OSS</li> <li><input type="checkbox"/> Possible permanent confiscation or return to Parent/Guardian on the last day of school</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>
<p><b>Tampering with computer(s), devices or violation of Acceptable Use Policy</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Deprivation of privileges</li> <li><input type="checkbox"/> Notice to appropriate authorities</li> <li><input type="checkbox"/> Possible OSS and/or expulsion procedures</li> <li><input type="checkbox"/> Possible exclusion from school activities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Deprivation of privileges</li> <li><input type="checkbox"/> Notice to appropriate authorities</li> <li><input type="checkbox"/> Possible OSS and/or expulsion procedures</li> <li><input type="checkbox"/> Possible exclusion from school activities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Deprivation of privileges</li> <li><input type="checkbox"/> Notice to appropriate authorities</li> <li><input type="checkbox"/> Possible OSS and/or expulsion procedures</li> <li><input type="checkbox"/> Possible exclusion from school activities</li> </ul>
<p><b>Possession of/or wearing unauthorized items on school grounds (i.e.-hats, bandanas, sunglasses, scarves, face coverings, visors)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Possible forfeiture or notice to proper authorities</li> <li><input type="checkbox"/> Possible return to Parent/Guardian only</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Forfeiture to proper authorities</li> <li><input type="checkbox"/> 1-day ISS/OSS</li> <li><input type="checkbox"/> Possible return to Parent/Guardian after one marking period</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Forfeiture</li> <li><input type="checkbox"/> 3-5 days ISS/OSS</li> <li><input type="checkbox"/> Possible permanent confiscation or return to Parent/Guardian on the last day of school</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>
<p><b>Use of tobacco products by students (i.e.-smoking, vaping, chewing) (Policy 5533)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Send to School Nurse</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Place in lockbox</li> <li><input type="checkbox"/> 3 days ISS/OSS</li> <li><input type="checkbox"/> Mandatory Guidance counseling</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Send to School Nurse</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Place in lockbox</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> 3 days OSS</li> <li><input type="checkbox"/> Mandatory counseling with SAC Coordinator</li> <li><input type="checkbox"/> Mandatory Guidance intervention</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Send to School Nurse</li> <li><input type="checkbox"/> Confiscation</li> <li><input type="checkbox"/> Place in lockbox</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> 5 days OSS/OSS</li> <li><input type="checkbox"/> Mandatory completion public/private program counseling</li> <li><input type="checkbox"/> Notify SAC Coordinator</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>
<p><b>Student trespassing (from other school(s), in school or on school grounds) while on OSS or pending Parent/Guardian conference</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Possible charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> Possible deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Possible charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> 1-3 days additional OSS</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Charged with criminal trespassing</li> <li><input type="checkbox"/> Warning, notice to other school</li> <li><input type="checkbox"/> 3 days additional OSS</li> <li><input type="checkbox"/> Deprivation of in and after school privileges and co-curricular activity</li> </ul>

<b>Use of racial/ethnic or any other derogatory slur</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance for counseling</li> <li><input type="checkbox"/> Mandatory apology to victim and promise to refrain from subsequent behavior</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Minimum 3 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Teen Center for sensitivity awareness</li> <li><input type="checkbox"/> Possible legal complaint</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Minimum 3-5 days OSS</li> <li><input type="checkbox"/> Legal complaint</li> <li><input type="checkbox"/> Mandatory public/private counseling-parent responsible</li> </ul>
<b>Cutting class/homeroom, lunch, recess, etc.</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Teacher detention</li> <li><input type="checkbox"/> Possible 1-day ISS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 3-5 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Possible referral to Truancy Officer and/or the court system</li> <li><input type="checkbox"/> Deprivation of in and after school privileges or co-curricular activity</li> </ul>
<b>Excessive absences from school</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Letter (3, 6 days)</li> <li><input type="checkbox"/> Mandatory (6 days)</li> <li><input type="checkbox"/> Referral to Guidance for attendance counseling</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Letter (9 days)</li> <li><input type="checkbox"/> Mandatory (12 days)</li> <li><input type="checkbox"/> Truancy referral for mandatory attendance counseling</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Possible grade reduction</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Referral to juvenile panel and attendance hearing</li> <li><input type="checkbox"/> Possible notification to DCP&amp;P</li> <li><input type="checkbox"/> Possible failure for marking period or retention</li> <li><input type="checkbox"/> Deprivation of school activity</li> </ul>
<b>Failure to report to Teacher's detention</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Possible 1-day ISS/OSS</li> <li><input type="checkbox"/> Additional teacher detentions</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Must fulfill assigned teacher detentions or House detention assigned by VP or ISS Dean of Discipline</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal/Formal Hearing</li> <li><input type="checkbox"/> Minimum 3-5 days suspension</li> <li><input type="checkbox"/> Deprivation of school privileges or special activity</li> <li><input type="checkbox"/> Must fulfill teacher assigned detention</li> </ul>
<b>Failure to report to ISS</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> OSS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Minimum 1-3 days additional ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Minimum 3-5 days OSS and referral</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Mandatory counseling</li> </ul>
<b>Leaving school or class without permission</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Notify Police Liaison and/or Coord. of Public Safety</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Safety Officer to complete Incident Report if student left school grounds</li> <li><input type="checkbox"/> Contact Truancy Officer</li> <li><input type="checkbox"/> Referral to Guidance for counseling</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal hearing</li> <li><input type="checkbox"/> Minimum 3-5 days ISS/OSS</li> <li><input type="checkbox"/> Notify Police Liaison and Coord. of Public Safety</li> <li><input type="checkbox"/> Deprivation of school privileges or co-curricular activity</li> <li><input type="checkbox"/> Safety Officer to complete Incident Report if student left school grounds</li> <li><input type="checkbox"/> Referral to family services</li> <li><input type="checkbox"/> Mediation with Truancy Officer</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Minimum 5 days ISS/OSS</li> <li><input type="checkbox"/> Referral to the Truancy Task Force for court mediation</li> </ul>
<b>Fighting between students (verbal/physical)</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 5 days ISS/OSS</li> <li><input type="checkbox"/> Mandatory peer mediation process with Guidance</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Refer to school Anti-Bullying Specialist</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Minimum 5-9 days OSS</li> <li><input type="checkbox"/> Mandatory peer mediation process</li> <li><input type="checkbox"/> Mandatory counseling</li> <li><input type="checkbox"/> Refer to school Anti-Bullying Specialist</li> <li><input type="checkbox"/> Deprivation of in or after school activity or privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Minimum 9 days OSS</li> <li><input type="checkbox"/> Home instruction pending mandatory hearing</li> <li><input type="checkbox"/> Refer for Alternative Placement</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>

<p><b>Misconduct and/or violation of rules on school bus, bus stop or transportation (continued)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Bus Driver to report the offense in writing</li> <li><input type="checkbox"/> Student counseled</li> <li><input type="checkbox"/> Suspended from the bus for minimum 1-3 days; Parent/Guardian must provide transportation for student during suspension period</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Bus Driver to report the offense in writing</li> <li><input type="checkbox"/> Mandatory conference with Bus Driver and school official</li> <li><input type="checkbox"/> Notify Transportation Dept.</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Suspended from bus for minimum 3-5 days</li> <li><input type="checkbox"/> Parent/Guardian must provide transportation for student during suspension period</li> <li><input type="checkbox"/> Notify Coord. of Public Safety</li> <li><input type="checkbox"/> Possible deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Bus Driver to report the offense in writing</li> <li><input type="checkbox"/> Notify Transportation Dept.</li> <li><input type="checkbox"/> Notify Coord. of Public Safety</li> <li><input type="checkbox"/> Referral to family services</li> <li><input type="checkbox"/> Student suspended from bus from 1 week to one full marking period; Parent/Guardian must provide transportation during suspension period</li> <li><input type="checkbox"/> Minimum 5 days ISS/OSS</li> </ul>
<p><b>Refusal to complete class work, incomplete assignments, tests, quizzes, or homework</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Detention or possible 1-day ISS</li> <li><input type="checkbox"/> Must make up assignments or receive failing grade</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Detentions-must make up assignments or receive failing grade</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Minimum 3 days ISS/OSS</li> <li><input type="checkbox"/> Possible referral to I&amp;RS and/or CST</li> <li><input type="checkbox"/> Possible notification to Parent/Guardian of danger of failing subject for the marking period</li> <li><input type="checkbox"/> Deprivation of in and after school privileges or co-curricular activity</li> </ul>
<p><b>Undue notoriety (defacing school name or reputation); school trips, sports, events, etc.</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 3 days ISS/OSS</li> <li><input type="checkbox"/> Deprivation of co-curricular and after school privileges for a period of time, per admin. discretion</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Minimum 5 days ISS/OSS</li> <li><input type="checkbox"/> Deprivation of co-curricular and after school activities for at least one marking period</li> <li><input type="checkbox"/> Letter of apology</li> <li><input type="checkbox"/> Referral to Guidance for mandatory counseling</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Minimum 5-7 days ISS/OSS</li> <li><input type="checkbox"/> Deprivation of co-curricular and after school activities for one year</li> <li><input type="checkbox"/> Placed on co-curricular probation for upcoming year</li> <li><input type="checkbox"/> Refer to family services or other agency for counseling</li> </ul>
<p><b>Interfering with school staff in the performance of their duties</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 4 days ISS/OSS</li> <li><input type="checkbox"/> Possible expulsion procedures or Informal Hearing</li> <li><input type="checkbox"/> Possible legal action by school/victim may file charges</li> <li><input type="checkbox"/> Mediation process</li> <li><input type="checkbox"/> Referral for counseling/ anger management</li> <li><input type="checkbox"/> Possible exclusion from school social activities/functions</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Up to 4 days ISS/OSS</li> <li><input type="checkbox"/> Possible expulsion procedures or Informal hearing</li> <li><input type="checkbox"/> Possible legal action by school/victim may file charges</li> <li><input type="checkbox"/> Mediation process</li> <li><input type="checkbox"/> Referral for counseling/anger management</li> <li><input type="checkbox"/> Possible exclusion from school social activities/functions</li> <li><input type="checkbox"/> Possible disorderly conduct charge</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Up to 4 days ISS/OSS</li> <li><input type="checkbox"/> Possible expulsion procedures or informal hearing</li> <li><input type="checkbox"/> Possible legal action by school/victim may file charges</li> <li><input type="checkbox"/> Mediation process</li> <li><input type="checkbox"/> Referral for counseling/anger management</li> <li><input type="checkbox"/> Possible exclusion from school social activities/functions</li> <li><input type="checkbox"/> Possible disorderly conduct charge</li> </ul>
<p><b>Inciting to riot/ Baiting aggressive horseplay</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Up to 9 days OSS</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Mandatory police contact/ disorderly conduct charge</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Up to 9 days OSS</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Mandatory police contact/ disorderly conduct charge</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Up to 9 days OSS</li> <li><input type="checkbox"/> Possible exclusion from all school social activities and functions</li> <li><input type="checkbox"/> Mandatory police contact/ disorderly conduct charge</li> </ul>
<p><b>Disregard to fire drill, lockdown drill, or any mandatory safety drills, safety devices or fire extinguishers</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Up to 5 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Minimum 5-9 days OSS</li> <li><input type="checkbox"/> Mandatory counseling</li> <li><input type="checkbox"/> Deprivation of in or after school activity or privileges</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian Notification</li> <li><input type="checkbox"/> Home instruction pending mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Minimum 9 days OSS</li> <li><input type="checkbox"/> Refer for Alternative placement</li> <li><input type="checkbox"/> Deprivation of school privileges</li> </ul>

<p><b>Failure to submit immunization and health forms in accordance to NJ Administrative Code: Sec. 8:57</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Upon enrollment a health exam/physical (N.J.A.C. 6A: 16-2.2) 30-day grace period from enrollment date</li> <li><input type="checkbox"/> Mandatory shot requirement excludes student from enrollment until proof of immunization is provided</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent may be given a courtesy grace period beyond 30 days providing proof of appointment date and physician is provided</li> <li><input type="checkbox"/> Parent/Guardian will only be given one additional courtesy appointment beyond 30 days from enrollment</li> <li><input type="checkbox"/> Extenuating circumstances may be considered</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Same as 2nd infraction</li> <li><input type="checkbox"/> Additionally, all students on/after the 11th birthday must obtain addtl. mandatory immunizations according to N.J.A.C: 16</li> <li><input type="checkbox"/> Some required shots are a series and must be obtained within required time periods</li> </ul>
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**Special Note for 8th Grade Students**

<p><b>*Exclusion from 8th Grade End of the Year Activities</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Exclusion from 8th Gr. dance</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Attendance/Truant issues</li> <li><input type="checkbox"/> Failing 2 or more core subjects</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Exclusion from 8th Gr. dance and field trip</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Attendance/Truancy issues</li> <li><input type="checkbox"/> Continued willful disobedience/Defiance/Negative behavior</li> <li><input type="checkbox"/> Failing 2 or more core subjects</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Exclusion from 8th Gr. dance, field trip and Stepping Up ceremony</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Attendance/Truancy issues</li> <li><input type="checkbox"/> Extreme willful disobedience/Defiance/Negative behavior</li> <li><input type="checkbox"/> Numerous OSS</li> <li><input type="checkbox"/> Failing 2 or more core subjects</li> </ul>
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**Grades 6 through 8**

**UNLAWFUL ACTS**

Unlawful Acts primarily refer to offenses cited in the New Jersey Criminal Justice Code or the General Provisions that may require Police Intervention, relating to education under the Provisions of Title 18A.

The due process procedures established by the District for review of conduct which may result in the imposition of short-term suspensions, long-term suspensions, or expulsions. Those procedures are set forth below in this Code of Conduct.

Appeal disciplinary determinations of District officials or the Board of Education to the New Jersey Commissioner of Education and, where applicable, to pursue the due process rights established in N.J.A.C. 6A:14 for students classified as eligible for special education.

OFFENSE	FIRST OFFENSE ACTION	SECOND OFFENSE ACTION	THIRD AND SUBSEQUENT ACTION
<p><b>Defacing school property/Vandalism/ Destruction of staff or student property/ Computer tampering (includes destroying bulletin boards, school books/ materials or items on school walls)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Parent/Guardian conference</li> <li><input type="checkbox"/> Parent/Guardian restitution or student restoration</li> <li><input type="checkbox"/> Minimum 1-3 days ISS</li> <li><input type="checkbox"/> Safety Officer to complete Incident Report</li> <li><input type="checkbox"/> Violence/ Vandalism Report</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Parent/Guardian restitution or student restoration</li> <li><input type="checkbox"/> 5-10 days OSS</li> <li><input type="checkbox"/> File Incident Report</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Violence/Vandalism Report</li> <li><input type="checkbox"/> Possible contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Home instruction and/or possible suspension pending Formal Hearing</li> <li><input type="checkbox"/> Possible Parent/ Guardian restitution</li> <li><input type="checkbox"/> Mandatory referral to Counseling Services or public/private agency for counseling</li> <li><input type="checkbox"/> Violence/Vandalism Report</li> <li><input type="checkbox"/> Contact Coord. Public Safety</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
<p><b>Creating false public alarm; setting off fire alarm; bomb scare; causing or creating a fire of any sort</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory notification to Police Department-Juvenile Division</li> <li><input type="checkbox"/> Parent/Guardian must pick up student</li> <li><input type="checkbox"/> OSS pending Informal or Formal Hearing</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of in or after school privileges, co-curricular activities, etc.)</li> <li><input type="checkbox"/> Notify SAC Coordinator</li> <li><input type="checkbox"/> Subject to mandatory Safety Officer/police search</li> <li><input type="checkbox"/> Minimum 5 days OSS</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Possible alternative placement 18A:37-8</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>		
<p><b>Tampering with fire alarms, alarmed doors, fire extinguishers or equipment, hazardous devices, etc.</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Notice to Fire Inspector</li> <li><input type="checkbox"/> Fill out an Incident report and forward to Fire Inspector and Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> Minimum 5 days OSS</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Mandatory counseling; Referral to Guidance, CST and DCP&amp;P</li> <li><input type="checkbox"/> Deprivation of school privileges</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing (home instruction)</li> <li><input type="checkbox"/> Notice to Fire Inspector</li> <li><input type="checkbox"/> Fill out an Incident Report and forward to Fire Inspector and Office of Buildings &amp; Grounds Supv.</li> <li><input type="checkbox"/> Possible fine</li> <li><input type="checkbox"/> Minimum 10 days OSS</li> <li><input type="checkbox"/> Mandatory family counseling</li> <li><input type="checkbox"/> Possible referral to DCP&amp;P</li> <li><input type="checkbox"/> Deprivation of in or after school privileges</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> OSS pending mandatory Formal Hearing</li> <li><input type="checkbox"/> Possible filing of complaint</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>



<p><b>Possession of controlled dangerous substances (i.e.- selling, intent to sell, transfer or distribute drugs, alcohol, steroids, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation of item</li> <li><input type="checkbox"/> Place in the lockbox</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory notification to Police Department-Juvenile Division</li> <li><input type="checkbox"/> Parent/Guardian must pick up student</li> <li><input type="checkbox"/> OSS pending Formal or Informal Hearing</li> <li><input type="checkbox"/> Disciplinary Sanctions (i.e.-deprivation of in or after school privileges, co-curricular activities, etc.)</li> <li><input type="checkbox"/> Minimum 5 days OSS</li> <li><input type="checkbox"/> Notify SAC Coordinator</li> <li><input type="checkbox"/> Subject to mandatory Safety Officer/police search</li> <li><input type="checkbox"/> Contact Superintendent's office</li> <li><input type="checkbox"/> Alternative placement 18A:37-8</li> </ul>			
<p><b>Use of alcohol and/or controlled dangerous substances and/or vaping devices (i.e.- drugs, alcohol, steroids, etc.)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation of item</li> <li><input type="checkbox"/> Place in the lockbox</li> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Safety Officer escorts student to the School Nurse</li> <li><input type="checkbox"/> Teacher/Staff fill out "Under Suspicion" checklist</li> <li><input type="checkbox"/> Send out for testing</li> <li><input type="checkbox"/> If tested positive, 5 days OSS</li> <li><input type="checkbox"/> Conference with Substance Abuse Counselor (SAC) and counseling</li> <li><input type="checkbox"/> Deprivation of school activities for a period of time</li> <li><input type="checkbox"/> Subject to mandatory Safety Officer/police search</li> <li><input type="checkbox"/> Contact Superintendent's office</li> <li><input type="checkbox"/> Alternative placement 18A:37-8</li> </ul>			
<p><b>Using, threatening or inciting the use of physical force against adults (i.e.- staff members, Board members, visitors, etc.)</b></p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> 5-10 days OSS</li> <li><input type="checkbox"/> Possible legal complaint and notification to Coord. of Public Safety</li> <li><input type="checkbox"/> Violence/Vandalism report</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> OSS (home instruction) pending mandatory Formal Hearing</li> <li><input type="checkbox"/> Legal complaint</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Violence/Vandalism report</li> <li><input type="checkbox"/> Deprivation of in or after school privileges</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> 5-10 days OSS</li> <li><input type="checkbox"/> Possible legal complaint and notification to Coord. of Public Safety</li> <li><input type="checkbox"/> Violence/Vandalism report</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> OSS (home instruction) pending mandatory Formal Hearing</li> <li><input type="checkbox"/> Legal complaint</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Violence/Vandalism report</li> <li><input type="checkbox"/> Deprivation of in or after school privileges</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	
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<p><b>Possession of a firearm/Assault with a weapon (Zero tolerance)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Possible confiscation (NEVER DISARM A PUPIL)</li> <li><input type="checkbox"/> Place weapon in secured lockbox</li> <li><input type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Subject to mandatory Safety Officer/police search</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact the Atlantic City Police Department for notification and forfeiture</li> <li><input type="checkbox"/> Turn all confiscated firearms over to the police upon their arrival</li> <li><input type="checkbox"/> Admin. conference with the Parent/Guardian and student</li> <li><input type="checkbox"/> 10-day OSS/Home Instruction pending Formal Hearing</li> <li><input type="checkbox"/> Mandatory Formal Hearing</li> <li><input type="checkbox"/> Alternative placement and/or expulsion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> <p>Any student possessing a weapon or firearm must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a mandatory formal hearing</p> <p>Any student who assaults a student, teacher, administrator, Board member, or other school district employee with a weapon other than a firearm on school property, on a school bus, or at a school-sponsored function, must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a formal hearing</p>			
<p><b>Possession of a dangerous weapon (razors, mace, taser, knife, gun, or other offensive or harmful devices) (Zero tolerance)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confiscation of item</li> <li><input type="checkbox"/> Place in secured lockbox</li> <li><input type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input type="checkbox"/> Informal and/or Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Contact Atlantic City Police Department for notification and forfeiture</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> 10 days OSS; Home Instruction</li> <li><input type="checkbox"/> Alternate placement and/or expulsion</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>			
<p><b>Terroristic and/or verbal threats or open defiance of authority towards Teachers, staff and/or others</b></p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> 5-10 days ISS/OSS</li> <li><input type="checkbox"/> Possible legal complaint</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Suspension (home instruction) pending mandatory Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Possible legal complaint</li> <li><input type="checkbox"/> Notification to Coordinator of Public Safety</li> <li><input type="checkbox"/> Violence/Vandalism report</li> <li><input type="checkbox"/> Deprivation of in or after school privileges</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal/Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> 5-10 days ISS/OSS</li> <li><input type="checkbox"/> Possible legal complaint</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Suspension (home instruction) pending mandatory Formal Hearing</li> <li><input type="checkbox"/> Immediate removal of student by Safety Officer</li> <li><input type="checkbox"/> Possible legal complaint</li> <li><input type="checkbox"/> Notification to Coordinator of Public Safety</li> <li><input type="checkbox"/> Violence/Vandalism report</li> <li><input type="checkbox"/> Deprivation of in or after school privileges</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	
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<p><b>Gambling, stealing, forgery</b></p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 33%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Notice to proper authorities</li> <li><input type="checkbox"/> Mandatory security search</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Safety Officer to complete Incident Report</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.- possible deprivation of in/ after school privileges)</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> <td style="vertical-align: top; width: 33%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Minimum 3 days OSS</li> <li><input type="checkbox"/> Notice to proper authorities</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Mandatory counseling</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of in/ after school privileges)</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> <td style="vertical-align: top; width: 33%;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Minimum 5 days OSS</li> <li><input type="checkbox"/> Notice to proper authorities</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Referral to outside services</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.- deprivation of in/ after school privileges)</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Notice to proper authorities</li> <li><input type="checkbox"/> Mandatory security search</li> <li><input type="checkbox"/> Minimum 1-3 days ISS/OSS</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Safety Officer to complete Incident Report</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.- possible deprivation of in/ after school privileges)</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Informal Hearing</li> <li><input type="checkbox"/> Minimum 3 days OSS</li> <li><input type="checkbox"/> Notice to proper authorities</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Mandatory counseling</li> <li><input type="checkbox"/> Referral to Guidance</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.-deprivation of in/ after school privileges)</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Guardian notification</li> <li><input type="checkbox"/> Mandatory Informal Hearing</li> <li><input type="checkbox"/> Minimum 5 days OSS</li> <li><input type="checkbox"/> Notice to proper authorities</li> <li><input type="checkbox"/> Contact Coord. of Public Safety</li> <li><input type="checkbox"/> Referral to outside services</li> <li><input type="checkbox"/> Disciplinary sanctions (i.e.- deprivation of in/ after school privileges)</li> <li><input type="checkbox"/> Contact Supt. office</li> </ul>
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<b>Lewdness/ Criminal sexual contact</b>	<input type="checkbox"/> Parent/Teacher notification <input type="checkbox"/> Informal and/or Formal Hearing <input type="checkbox"/> Notify police, if warranted <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Refer to appropriate school-based services <input type="checkbox"/> Notify police and DCP&P <input type="checkbox"/> 3-10 days OSS <input type="checkbox"/> Contact Supt. office	<input type="checkbox"/> Parent/Teacher notification <input type="checkbox"/> Informal and/or Formal Hearing <input type="checkbox"/> Referral to Guidance <input type="checkbox"/> Refer to appropriate school-based services <input type="checkbox"/> Notify police and DCP&P <input type="checkbox"/> 10 days OSS <input type="checkbox"/> Possible alternate placement <input type="checkbox"/> Contact Supt. office	
<b>Indecent exposure</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Admin. conference with Parent/Guardian, student, School Nurse, Guidance <input type="checkbox"/> 3 days OSS <input type="checkbox"/> Refer to appropriate school-based services	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Admin. conference with Parent/Guardian, student, School Nurse and Guidance <input type="checkbox"/> Contact DCP&P <input type="checkbox"/> School-based services follow-up <input type="checkbox"/> Option to 5 days ISS <input type="checkbox"/> Option of alternative placement <input type="checkbox"/> Student may not return to school without psychological evaluation	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Admin. conference with Parent/Guardian, student, School Nurse and Guidance <input type="checkbox"/> Contact DCP&P <input type="checkbox"/> School-based services follow-up <input type="checkbox"/> 10 days OSS <input type="checkbox"/> Alternative placement <input type="checkbox"/> Student may not return to school without psychological evaluation
<b>Harassment/ Intimidation/ Bullying</b>	<input type="checkbox"/> Immediate Parent/Guardian Notification <input type="checkbox"/> Procedures outlined in Hibster will be followed		
<p><b>Student Discipline Disclaimer: Nothing in this Student Discipline/Code of Conduct will prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in this Student Code of Conduct</b></p>			
<p><b>Grades 9 through 12</b></p>			
<p><b><u>INFRACTIONS</u></b></p>			
<p>Infractions primarily refer to those circumstances whereby students fail to comply with school rules or policies that do not fall within the scope of an unlawful act.</p> <p>The due process procedures established by the District for review of conduct which may result in the imposition of short-term suspensions, long-term suspensions, or expulsions. Those procedures are set forth below in this Code of Conduct.</p> <p>Appeal disciplinary determinations of District officials or the Board of Education to the New Jersey Commissioner of Education and, where applicable, to pursue the due process rights established in N.J.A.C. 6A:14 for students classified as eligible for special education.</p>			
<b>OFFENSE</b>	<b>FIRST OFFENSE ACTION</b>	<b>SECOND OFFENSE ACTION</b>	<b>THIRD AND SUBSEQUENT ACTION</b>
<b>Cheating/ Plagiarism/Forgery</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Administrative detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Minimum 1-day OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> 1-3 days OSS
<b>Improper dress/Failure to comply with dress code</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Sent to ISS <input type="checkbox"/> Given an opportunity to change and return to class <input type="checkbox"/> Warning <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Sent to ISS <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Sent to ISS <input type="checkbox"/> Minimum 1-day OSS
<b>Open defiance (willful disobedience or refusal to comply with a reasonable request of a school staff member)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention <input type="checkbox"/> ISS <input type="checkbox"/> Up to 2 days OSS <input type="checkbox"/> Referral to Teen Center <input type="checkbox"/> Referral to SEL	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Up to 3 days OSS	<input type="checkbox"/> Up to 5 days OSS <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Probable expulsion procedure
<b>Disruptive behavior</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Warning <input type="checkbox"/> Detention <input type="checkbox"/> Referral to Teen Center <input type="checkbox"/> Referral to SEL	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Administrative mediation <input type="checkbox"/> Detention <input type="checkbox"/> Possible ISS/OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-3 days OSS
<b>Refusal to comply with bus safety procedures/ Disruptive behavior on bus</b>	<input type="checkbox"/> Loss of bus privileges for up to remainder of the year <input type="checkbox"/> Up to 5 days OSS	<input type="checkbox"/> Up to 10 days OSS <input type="checkbox"/> Loss of bus privileges for up to the remainder of the year	<input type="checkbox"/> Same as 2nd offense
<b>Disorderly behavior in cafeteria</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-3 days OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3-5 days OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 5-10 days OSS
<b>Failure to return school equipment, athletic uniforms or supplies, textbooks, Library/Media books, etc.</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Student placed on the obligation list <input type="checkbox"/> Exclusion from school until equipment is returned	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Restitution <input type="checkbox"/> Student placed on obligation list	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> OSS
<b>Excessive lateness to school</b>	<input type="checkbox"/> 3 unexcused latenesses to school will be equal to 1-day unexcused absence	<input type="checkbox"/> Same as 1st offense	<input type="checkbox"/> Same as 1st offense

<b>Excessive absences from school</b>	<input type="checkbox"/> Letter (3, 5 days) <input type="checkbox"/> Parent/Guardian conference (5 days)	<input type="checkbox"/> Letter (5 days)	<input type="checkbox"/> Loss of credit (11 days)
<b>Tardiness to class (unexcused)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher to assign detention <input type="checkbox"/> Hall Sweep (1-day ISS)	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Administrative detention <input type="checkbox"/> Hall Sweep (2 days ISS and return with Parent/Guardian for conference)	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Minimum 1-day ISS <input type="checkbox"/> Hall Sweep (1-day OSS and return with Parent/Guardian for conference)
<b>Tardiness to cafeteria (unexcused)</b>	<input type="checkbox"/> Admin. detention	<input type="checkbox"/> Same as 1st offense	<input type="checkbox"/> Same as 1st offense
<b>Truancy</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-day ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 days ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Minimum 5 days OSS
<b>Failure to have/carry/present current School ID</b>	<input type="checkbox"/> Purchase Temp ID <input type="checkbox"/> Admin. warning	<input type="checkbox"/> Purchase Temp ID <input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Purchase Tem ID <input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-day ISS
<b>Failure to report to fire drill and/or return to class</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Teacher detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> 1-day ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 days OSS
<b>Habitual use of profanity and/or inappropriate language (i.e.-obscene, offensive, degrading or insulting against staff members or other individuals)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Admin. detention <input type="checkbox"/> 1-day ISS/OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-day ISS/OSS <input type="checkbox"/> Parent/Guardian conference	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Up to 3 days OSS <input type="checkbox"/> Parent/Guardian conference
<b>Unauthorized possession or use of a cellular phone or other unauthorized electronic devices (i.e.-recording of staff/students)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Confiscation <input type="checkbox"/> Forfeiture <input type="checkbox"/> Notice to proper authorities	<input type="checkbox"/> Same as 1st offense <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Same as 1st offense <input type="checkbox"/> OSS
<b>Tampering with computer(s), devices or violation of Acceptable Use Policy</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Loss of privileges <input type="checkbox"/> Notice to appropriate authorities <input type="checkbox"/> Mandatory OSS and/or expulsion procedures	<input type="checkbox"/> Same as 1st Offense	<input type="checkbox"/> Same as 1st Offense
<b>Use of tobacco products by students 17 years of age and under (i.e.-smoking, vaping, chewing) (Policy 5533)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 2 days ISS <input type="checkbox"/> Counseling <input type="checkbox"/> Possible exclusion from school social activities and functions	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 days ISS <input type="checkbox"/> Counseling <input type="checkbox"/> Possible exclusion from school social activities and functions	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 5 days OSS <input type="checkbox"/> Counseling
<b>Student trespassing (from other school(s), in school or on school grounds) while on OSS or pending Parent/Guardian conference</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Mandatory OSS <input type="checkbox"/> Charged with criminal trespassing <input type="checkbox"/> Notice to Police Liaison	<input type="checkbox"/> Same as 1st offense	<input type="checkbox"/> Same as 1st offense
<b>Use of racial/ethnic or any other derogatory slur</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Possible Parent/Guardian conference <input type="checkbox"/> OSS <input type="checkbox"/> Referral to Teen Center for sensitivity awareness	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> OSS <input type="checkbox"/> Referral to Teen Center for sensitivity awareness	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Parent/Guardian conference <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> OSS <input type="checkbox"/> Referral to Teen Center for sensitivity awareness
<b>Cutting class, homeroom, study hall, lunch</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Teacher detention <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Minimum 1-day ISS <input type="checkbox"/> Referral to SEL <input type="checkbox"/> Referral to Teen Center	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Minimum 3-5 days ISS <input type="checkbox"/> Possible 1-3 days OSS <input type="checkbox"/> Possible referral to the court system
<b>Failure to report to Teacher's detention</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Teacher reassigns detention	<input type="checkbox"/> Possible Parent/Guardian conference <input type="checkbox"/> Admin. detention	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Minimum 1-3 days OSS
<b>Failure to report to Administrative detention</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-day OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 2 days OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Minimum 3 days OSS
<b>Failure to report to ISS</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 1-day ISS added to original action	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 days ISS added to original action	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Up to 10 days OSS

<b>Leaving class without permission</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Minimum 1-day ISS <input type="checkbox"/> Referral to SEL <input type="checkbox"/> Referral to Teen Center	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Fail assignment <input type="checkbox"/> Minimum 3-5 days ISS <input type="checkbox"/> Referral to SEL <input type="checkbox"/> Referral to Teen Center	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Fail assignment <input type="checkbox"/> OSS
<b>Leaving school grounds without permission</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Minimum 3-5 days ISS/OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Minimum 3-5 days ISS/OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> OSS
<b>Fighting between students (verbal/physical)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Up to 10 days OSS <input type="checkbox"/> Mandatory expulsion procedure <input type="checkbox"/> Mandatory mediation process <input type="checkbox"/> Referral to Teen Center <input type="checkbox"/> Referral to SEL	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 10 days OSS <input type="checkbox"/> Mandatory expulsion procedure <input type="checkbox"/> Mandatory mediation process <input type="checkbox"/> Referral to Teen Center <input type="checkbox"/> Referral to SEL	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Probable expulsion procedure
<b>Driving to school without privileges</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3 days ISS <input type="checkbox"/> Car towed	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 5-10 days OSS <input type="checkbox"/> Car towed	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 10 days OSS <input type="checkbox"/> Car towed
<b>Tampering with security device</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention <input type="checkbox"/> Up to 3 days OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Probable expulsion procedures
<b>Failure to report to mandatory counseling</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Up to 5 days ISS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Up to 10 days OSS	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Probable expulsion procedures
<b>Inappropriate behavior at a school function</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Possible suspension from all school events <input type="checkbox"/> ISS <input type="checkbox"/> OSS <input type="checkbox"/> Legal action	<input type="checkbox"/> Same as 1st offense	<input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Suspension from all social events for the rest of the year <input type="checkbox"/> Notification to local police department <input type="checkbox"/> Probable expulsion procedures
<b>Student bringing undue notoriety or embarrassment to ACHS</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> 3-5 days OSS <input type="checkbox"/> Possible exclusion from extracurricular activities and social events	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Informal/Formal Hearing <input type="checkbox"/> Possible expulsion procedures	<input type="checkbox"/> Same as 2nd offense
<b>Attending school while on OSS</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Charged with criminal trespassing <input type="checkbox"/> 1-day OSS added to original action	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Charged with criminal trespassing <input type="checkbox"/> Up to 3 days OSS added to original action	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Charged with criminal trespassing <input type="checkbox"/> Up to 5 days OSS added to original action

**Grades 9 through 12**

**UNLAWFUL ACTS**

Unlawful Acts primarily refer to offenses cited in the New Jersey Criminal Justice Code or the General Provisions that may require Police Intervention, relating to education under the Provisions of Title 18A.

The due process procedures established by the District for review of conduct which may result in the imposition of short-term suspensions, long-term suspensions, or expulsions. Those procedures are set forth below in this Code of Conduct.

Appeal disciplinary determinations of District officials or the Board of Education to the New Jersey Commissioner of Education and, where applicable, to pursue the due process rights established in N.J.A.C. 6A:14 for students classified as eligible for special education.

<b>OFFENSE</b>	<b>FIRST OFFENSE ACTION</b>	<b>SECOND OFFENSE ACTION</b>	<b>THIRD AND SUBSEQUENT ACTION</b>
<b>Defacing school property/vandalism/Destruction of staff or student property/Computer tampering (includes destroying bulletin boards, school books/materials or items on school walls)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Detention <input type="checkbox"/> OSS <input type="checkbox"/> Contact Supt. office	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Restitution <input type="checkbox"/> 5-10 days OSS <input type="checkbox"/> Contact Supt. office	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Probable mandatory expulsion procedure <input type="checkbox"/> Contact Supt. office
<b>Possession of controlled dangerous substances (i.e.-selling, intent to sell, transfer or distribute drugs, alcohol, steroids, etc.)</b>	<input type="checkbox"/> Parent/Guardian notification <input type="checkbox"/> Drug testing <input type="checkbox"/> OSS <input type="checkbox"/> Probable expulsion procedures <input type="checkbox"/> Legal action <input type="checkbox"/> Mandatory drug counseling (SAC) <input type="checkbox"/> Confiscation <input type="checkbox"/> Contact Supt. office	<input type="checkbox"/> Same as 1st offense	<input type="checkbox"/> Same as 1st offense

<p><b>Use of alcohol and/or controlled dangerous substances and/or vaping devices (i.e.-drugs, alcohol, steroids, etc.)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Drug testing</li> <li><input checked="" type="checkbox"/> OSS</li> <li><input checked="" type="checkbox"/> Mandatory drug counseling (SAC)</li> <li><input checked="" type="checkbox"/> Mandatory expulsion procedures</li> <li><input checked="" type="checkbox"/> Legal action</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>
<p><b>Using, threatening or inciting the use of physical force against adults (i.e.-staff members, Board members, visitors, etc.)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Informal/Formal Hearing</li> <li><input checked="" type="checkbox"/> Up to 10 days OSS</li> <li><input checked="" type="checkbox"/> Mandatory expulsion procedure</li> <li><input checked="" type="checkbox"/> Legal action notification to Police Liaison</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>
<p><b>Possession of a firearm/Assault with a weapon (Zero Tolerance)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Immediate removal of student by school Safety Officer</li> <li><input checked="" type="checkbox"/> Confiscate weapon (NEVER DISARM A PUPIL)</li> <li><input checked="" type="checkbox"/> Place weapon in the required lock box</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> Contact the Atlantic City Police Department for notification and forfeiture</li> <li><input checked="" type="checkbox"/> Turn all confiscated firearms over to the police upon their arrival</li> <li><input checked="" type="checkbox"/> Admin. conference with the Parent/Guardian and student</li> <li><input checked="" type="checkbox"/> OSS</li> <li><input checked="" type="checkbox"/> Alternative placement and/or expulsion</li> <li><input checked="" type="checkbox"/> Begin expulsion</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul> <p>Any student possessing a weapon or firearm must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a hearing before the district Board of Education</p> <p>Any student who assaults a student, teacher, administrator, Board member, or other school district employee with a weapon other than a firearm on school property, on a school bus, or at a school-sponsored function, must be immediately removed from the school's regular education program and placed in an alternative education school or program, pending a hearing before the district Board of Education.</p>		
<p><b>Possession of a dangerous weapon (razors, mace, taser, knife, gun, or other offensive or harmful devices) (Zero Tolerance)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Immediate Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Informal and/or Formal Hearing</li> <li><input checked="" type="checkbox"/> Immediate removal of student by school Safety Officers</li> <li><input checked="" type="checkbox"/> Confiscate weapon</li> <li><input checked="" type="checkbox"/> Place weapon in the required lock box</li> <li><input checked="" type="checkbox"/> Contact Atlantic City Police Department for notification and forfeiture</li> <li><input checked="" type="checkbox"/> Contact Coord. of Public Safety</li> <li><input checked="" type="checkbox"/> OSS/Home Instruction</li> <li><input checked="" type="checkbox"/> Alternate placement and/or expulsion</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>		
<p><b>Terroristic and/or verbal threats or open defiance of authority towards Teachers, staff and/or others</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Mandatory OSS</li> <li><input checked="" type="checkbox"/> Referral to anger management</li> <li><input checked="" type="checkbox"/> Mandatory expulsion procedure</li> <li><input checked="" type="checkbox"/> Legal action</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>
<p><b>Gambling</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Detention</li> <li><input checked="" type="checkbox"/> OSS</li> <li><input checked="" type="checkbox"/> Refer to mandatory counseling</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>
<p><b>Theft</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> OSS</li> <li><input checked="" type="checkbox"/> Restitution</li> <li><input checked="" type="checkbox"/> Legal action</li> <li><input checked="" type="checkbox"/> Mandatory expulsion procedures</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>
<p><b>Harassment/Intimidation/Bullying</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent/Guardian notification</li> <li><input checked="" type="checkbox"/> Parent/Guardian conference</li> <li><input checked="" type="checkbox"/> HIB</li> <li><input checked="" type="checkbox"/> Investigation</li> <li><input checked="" type="checkbox"/> Up to 10 days OSS</li> <li><input checked="" type="checkbox"/> Referral to Teen Center for sensitivity awareness</li> <li><input checked="" type="checkbox"/> Legal action</li> <li><input checked="" type="checkbox"/> Probable expulsion procedure</li> <li><input checked="" type="checkbox"/> Contact Supt. office</li> </ul>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>	<p><input checked="" type="checkbox"/> Same as 1st offense</p>

2. The school responses to violations of behavioral expectations that are subject to student discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2 outlined in a Chart of Student Discipline shall be consistent with the Board's policies and regulations/procedures on attendance, pursuant to N.J.A.C. 6A:16-7.6 and harassment, intimidation, and bullying, pursuant to N.J.A.C. 6A:16-7.7.
3. The Principal or designee will maintain a list of community-based health and social

service provider agencies available to support a student and a student's family, as appropriate, and a list of legal resources available to serve the community.

4. The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment.
5. Nothing in Policy and Regulation 5600 shall prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in a Chart of Student Discipline.

I. Student Conduct Away from School Grounds

1. The Building Principal or designee has the right to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.

- a. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2.
  - b. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.
  - c. Consequences for conduct away from school grounds shall be handled in accordance with the Board approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1, Policy and Regulation 5600, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 7.3, or 7.4.
2. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

J. School Bus Conduct

Violations of the rules regarding student conduct on school buses will be handled as follows:

1. The bus driver will report unacceptable conduct to the Principal of the school in which the student is enrolled by submission of a completed written report that includes the name of the student, the school, and the student's conduct.
2. The Principal or designee will investigate the matter, which may include meeting with the bus driver, bus aide, other students on the school bus, and the student who was reported by the bus driver.
3. The parent will be notified of the student's reported conduct.
4. The Principal or designee will make a determination if the student violated behavioral expectations and the discipline to be administered in accordance with the Code of Student Conduct.
5. If it is determined the misconduct is severe, the student may be suspended from the bus pending a conference with the parent.

K. Students with Disabilities

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

L. Records

1. Instances of student discipline will be recorded in the student's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330.
2. When a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information; Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), and N.J.A.C. 6A:32-7.5.
  - a. The record shall be provided within two weeks of the date that the student enrolls in the receiving district.
  - b. Written consent of the parent or adult student shall not be required as a condition of the record transfer; however, written notice of the transfer shall be provided to the parent or the adult student.
3. When a student transfers to a private school, which includes all sectarian or nonsectarian, nonprofit, institutional day, or residential schools that provide education for students placed by their parents and that are controlled by other than public authority, all student disciplinary records with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner the records would be provided to a public school, pursuant to 20 U.S.C. § 6301, Title IV § 4155 of the Elementary and Secondary Education Act.
4. The Board shall not use a student's past offenses on record to discriminate against the student.
5. All student disciplinary records pursuant to N.J.A.C. 6A:16-7 shall conform with the requirements set forth in N.J.A.C. 6A:16-7.8(d).

M. Annual Review

The Superintendent will designate a school staff member to coordinate an annual review and update of Policy and Regulation 5600. The Superintendent's designee will:

1. Compile an annual summary report of violations of the student behavioral expectations and the associated school responses to the violations in the Student Discipline/Code of Conduct Policy and Regulation.
2. Convene a Student Discipline/Code of Conduct Committee comprised of parents, students, and community members that represent the composition of the district's schools and community to review the annual summary report and to develop recommendations, if any, to improve and update the Student Discipline/Code of Conduct Policy and Regulation.
3. The Superintendent's designee shall submit the Committee's recommendations, if any, to improve or update the Student Discipline/Code of Conduct Policy and Regulation.
4. The Superintendent will review the Committee's report with school administrators and will determine if the Student Discipline/Code of Conduct Policy and Regulation should be updated.
5. The Superintendent will recommend to the Board revisions to the Student Discipline/

Code of Conduct Policy, if needed.

N. Policy and Regulation Publication and Distribution

The Student Discipline/Code of Conduct Policy and Regulation 5600, including the Chart of Student Discipline shall be disseminated annually to all school staff, students, and parents. These documents may be disseminated in handbooks, electronically, or in hard copy form. Principals will ensure these documents are made available to all students on or before the first day of each school year and to transferring students on the first day of their enrollment in this district.

Adopted: 28 May 2002  
Revised: 29 April 2014  
Revised: 19 September 2023

